



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: SPECIAL MEETING MINUTES: APRIL 18, 2022

DRAFT

MEETING LOCATION:

City of Sierra Vista Public Works Bld.
Training Conference Room
401 Giulio Cesare Ave. Sierra Vista, AZ

Teams Virtual Option

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 602-704-1809,,594646038#](tel:+16027041809594646038) US, PHX

Phone Conference ID: 594 646 038#

MEETING DATE AND TIME:

April 18, 2022
1:00 PM to 3:00 PM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Director's Phone: 520-515-8525

**CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCING**

SVMPO TAC MEMBERS IN ATTENDANCE:

Chair: Brad Simmons, P.E., Cochise County Civil Engineer
Vice-Chair: Irene Zuniga, Capital Improvements and Development Manager
Member: Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member: Matt McLachlan, Dir. Community Development, City Sierra Vista
Member: Jim Halterman, Town of Huachuca City, Public Works Supervisor
Member: Jackie Watkins, P.E., Cochise County Engineer
Member: Richard Stein, Transportation Services Administrator, Vista Transit
Member: Mark Hoffman, Arizona Department of Transportation/Multimodal Division (*virtual*)
Alternate Member: Jim (Doc) Johnson, Ph.D, CBO, CCI; Building Official Town of Huachuca City
Alternative Member: Valarie Fuller, Engineering Tech I; Cochise County for Jackie Watkins
Alternative Member: Chanel Kirkpatrick, External Services Manager, City of Sierra Vista

STAFF:

SVMPO Director: Karen L. Lamberton, AICP
SVMPO Regional Civil Engineer: Dennis Donovan, P.E.
Benny Young, P.E., Professional Consultant Services (*virtual*)
SVMPO Intern: Cat Porter, BYU-I

OTHERS PRESENT

Rachel Gray, Chair SVMPO Board and Sierra Vista Mayor Pro Tem
Travis Fast, Project Coordinator, Cochise County

1. CALL TO ORDER AND ROLL CALL

Chair Simmons called the TAC meeting to order at 1:04 p.m.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION

2. STBG FY22 LEDGER BALANCES

The SVMPO Director provided the TAC the current Transportation Improvement Program (TIP) ledger and noted that there are no changes from the meeting held on April 13th, 2022 regarding future available funding. As of the date of this meeting, available Surface Transportation Block Grant (STBG) funds through Fiscal Year 2027 are estimated to be \$2,566,129.

This was an information item.

3. POTENTIAL TIP PROJECT PRIORITIZATION AND RECOMMENDATIONS

Action: It is the goal of the MPO to fully program the SVMPO Transportation Improvement Program by the end of this fiscal year.

The SVMPO Director stated that the purpose of this meeting was to discuss the potential selection criteria for TIP. TAC members then shared their member jurisdiction's perspectives about the considerations that should be included in a formal policy. The TAC did not reach an agreement on specific criteria but did concur that having something developed would help provide more clarity and certainty to the process.

The SVMPO Board Director was directed to bring this item to the SVMPO Board for direction.

A Call for Projects was issued, preliminary proposals presented at the Feb 9th TAC meeting. Revised Proposals were provided for review by TAC members at the April 13th TAC meeting. The SVMPO TAC, after discussion, requested this special meeting to focus solely on the funding and programming of the FY23/FY27 TIP.

TIP Project Requests and Funding options were considered for programming all or part of the FY23-FY27 TIP.

The TAC also considered recommendations for placing future potential projects in a "parking lot" to bring up into the active TIP as additional funding is identified for programmed or placeholder projects.

TAC members discussed the member jurisdiction proposals and available funding for the five-year TIP. City Manager Chuck Potucek provided a historic perspective of the TIP project selection from when he was a member of the Board of Directors for SEAGO. The TAC then took two actions related to this item as follows:

Programming Moson Rd for FY 23 for Design

MOTION: Member Flissar

SECOND: Vice-Chair Zuniga

ACTION: PASSED UNANIMOUSLY 11/0

Programming all other Projects into the "Parking Lot" on the TIP

MOTION: Member Watkins

SECOND: Member Halterman

ACTION: PASSED UNANIMOUSLY 11/0

This was a discussion and action item.

4. UPCOMING SCHEDULED MEETINGS and DIRECTOR'S REPORT

SVMPO Board Meeting: April 27th at 2:30 to 4:30 p.m.

SVMPO TAC Meeting: June 8, 2022, at 1:00 p.m.

This was an information item.

5. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

No attendees of the public were present to address the TAC at this time.

6. ADJOURNMENT

Hearing no further questions or comments, by general consensus, Vice-Chair Zuniga adjourned the TAC meeting at 2:46 p.m.