



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: FEBRUARY 9, 2022

MEETING LOCATION: VIRTUAL

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 602-704-1809](tel:+16027041809), [565671001#](tel:+16027041809) United States,
Phoenix

Phone Conference ID: 565 671 001#

MEETING DATE AND TIME:

February 9, 2022
1:00 PM to 3:00 PM

**FOR MORE INFORMATION OR TO REQUEST
ACCOMMODATION FOR SPECIAL NEEDS:**

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

**CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCING**

SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

Members may also participate via virtual connection

Chair:	VACANT
Vice-Chair:	Brad Simmons, P.E., Civil Engineer
Member:	Sharon Flissar, P.E., Director Public Works, City of Sierra Vista Designated Alternate: Jeff Faglie
Member:	Matt McLachlan, Dir. Community Development, City Sierra Vista Designated Alternate: Blake Fisher
Member:	Irene Zuniga, Capital Improvements & Development Manager Designated Alternate: Angela Dixon-Maher, P.E.
Member:	Jim Halterman, Town of Huachuca City, Public Works Supervisor Designated Alternate: Jim Johnson, Ph.D, CBO,CCI; Building Official
Member:	Jackie Watkins, P.E., Cochise County Engineer Designated Alternate: Valerie Fuller
Member:	Mark Hoffman, Arizona Department of Transportation

STAFF:

SVMPO Director: Karen L. Lamberton, AICP

Members of the Public: Please let the Director know before the meeting if you wish to speak on a specific Agenda Item.

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the TAC Regular Meeting Minutes of October 27, 2021.

NEW BUSINESS: PRESENTATION/DISCUSSION

5. SELECTION OF CHAIR/VICE-CHAIR

Action: Per the SVMPO By-Laws, Section III B 2, elected officers will be selected at the first meeting of each calendar year. Nominations and election of both a Chair and a Vice-Chair of the TAC will be made.

This is an action item.

6. STBG FY22 LEDGER BALANCES

The SVMPO Director will brief the TAC on the current TIP ledger and potentially available funds for future projects.

7. TIP UPDATE AND CALL FOR PROJECTS

Action: It is the goal of the MPO to fully program the SVMPO Transportation Improvement Program by the end of this fiscal year. A Call for Projects was issued, and two projects have been submitted by the SVMPO Board to the AZ State Legislator for potential earmarked funding.

TAC members will be asked to consider eligible projects to include in the TIP and in a “parking lot” of possible projects to bring up into the active TIP as additional funding is identified.

This is a potential action and discussion item.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION

8. JURISDICTION TIP PROJECT UPDATES

TAC Members will provide updates about their active regional and local agency projects. These include:

- Cochise County LIDAR flight data delivery status
- City of Sierra Vista West End HURF Exchange Project
- Huachuca City Utility mapping effort (final deliverable of HC Roadway Study Project)
- Vista Transit Plans and Projects

This is an information and possible discussion item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

9. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

10. UPCOMING SCHEDULED MEETINGS and DIRECTOR'S REPORT

SVMPO Board Meeting: Feb 23rd at 2:30 to 4:30 p.m.

- ❖ The SVMPO is processing two hires: Cat Porter, is returning as an intern from BYU-I and will be working with us through mid-April, and Benny Young, P.E. will be coming on board to be the Project Manager for the Theater Drive Inventory and Assessment project through calendar year 2022.
- ❖ The Theater Drive Inventory and Assessment Project will be contracted and a Notice to Proceed issued by early March, 2022.

This is an information item.

11. FUTURE AGENDA ITEMS

The next TAC meeting is scheduled for **April 13, 2022, at 1:00 p.m.**

Items expected to be presented include the draft FY23 TIP; draft FY23 Title VI Plan, amended FY22/FY23 Work Program budget.

This is an informational item, with possible direction to SVMPO Director.

12. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.



**SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
MEETING MINUTES: OCTOBER 27, 2021**

DRAFT

MEETING LOCATION:

City of Sierra Vista: Public Works Bld.
TRAINING CONFERENCE ROOM
401 Giulio Cesare Ave.
Sierra Vista, AZ 85635

MEETING DATE AND TIME:

October 27, 2021
10:00 AM

**CDC PROTOCOLS WILL BE FOLLOWED
FOR PRE-SANITATION AND DISTANCING**

To attend the meeting Telephonically:

Call-In # 1-415-655-0001

Meeting ID# 287 957 271#

Enter # for Attendee ID

**FOR MORE INFORMATION OR TO REQUEST
ACCOMMODATION FOR SPECIAL NEEDS:**

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO TAC MEMBERS IN ATTENDANCE:

Chair: Linda Jones, Public Works Operations Manager for Vista Transit (*telephonically*)
Vice-Chair: Brad Simmons, P.E., Cochise County Civil Engineer
Member: Matt McLachlan, Dir. Community Development, City Sierra Vista (*telephonically*)
Member: Irene Zuniga, Capital Improvements and Development Manager
Member: Jim Halterman, Town of Huachuca City, Public Works Supervisor
Member: Mark Hoffman, Arizona Department of Transportation/Multimodal Division
[telephonically]
Alternate Member: Jim (Doc) Johnson, Ph.D, CBO,CCI; Building Official (*joined at 11:00 a.m.*)
Alternative Member: Valerie Fuller, Engineering Tech I; Cochise County for Jackie Watkins

SVMPO TAC MEMBERS ABSENT:

Member: Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member: Jackie Watkins, P.E., Cochise County Engineer

STAFF:

SVMPO Director: Karen L. Lamberton, AICP
SVMPO Regional Civil Engineer: Dennis Donovan, P.E.

OTHERS PRESENT

Jay Gomes, ADOT Southern Region Traffic Engineer (*telephonically*)
Steve Scheumann, BPAC Representative
Kathy Buonocore, BPAC representative

John Healy, BPAC representative
Jeff Pegler, Sierra Vista Community Development Planner/Bicycle
Rachel Gray, Chair SVMPO Board and Sierra Vista Mayor Pro Tem (*joined at 10:15 a.m.*)

1. CALL TO ORDER AND ROLL CALL

Chair Jones called the TAC meeting to order at 10:02 a.m. Roll call was taken and a quorum was in place. Director Lamberton noted that Bicycle/Pedestrian Advisory Subcommittee members were in attendance by invitation, in lieu of a separate October BPAC meeting, and introduced them to the TAC committee members.

2. ACCEPTANCE OF THE AGENDA

It was noted that previously the TAC had consensus that the agenda acceptance did not need a formal motion and Chair Jones asked if any TAC members had any questions or changes to the October 27th meeting agenda. Hearing none, the Agenda was accepted as presented.

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No attendees of the public were presented to address the TAC at this time.

4. APPROVAL OF MEETING MINUTES (August 11, 2021)

Chair Jones asked members if they had any comments or corrections on the August 11, 2021 meeting minutes. Member Simmons moved to accept the meeting minutes for the TAC Regular Meeting of August 11, 2021, Member Fuller seconded, and the motion unanimously passed.

MOTION: Member Simmons

SECOND: Member Fuller

ACTION: PASSED UNANIMOUSLY 7/0

NEW BUSINESS: PRESENTATION/DISCUSSION

5. WORK PROGRAM BUDGET UPDATE AND FY22 MATCH REQUIREMENTS

The SVMPO Director briefed the TAC on the current Work Program Budget, potential Amendments and anticipated FY22 Match requirements. She noted that Congress has not yet completed the next transportation re-authorization bill and Work Program and other regional revenues are still subject to change.

The SVMPO Director noted the need for In-Kind Forms and time expended on regional activities. She asked if there were anything that could be done to make this task easier on the member jurisdictions. Several members suggested that reminders to be continued to be sent to them.

Member Zuniga stated that the City is interested in pursuing the development of an Access Control guidelines and asked if any of the other member jurisdictions has something like this. Member Simmons and Fuller indicated they would send what the County had but did not think it was very much. Director Lamberton concurred noting that the updated County Design

Standards did not include an Access Management component. Member Halterman stated he was not 100% sure but believed that Huachuca City did not have anything like this either. Alternative Member Johnson (who later joined this meeting would add that this is very likely correct; Huachuca City has no such Access Guideline at this time). The TAC agreed to send what information they had to Member Zuniga and she would assess if having a consultant to help develop such a standard would be helpful and may bring this topic back to the TAC for a potential new Work Program Activity.

This was an information and possible discussion item

6. TIP UPDATE AND CALL FOR PROJECTS

The SVMPO Director briefed the TAC on the current TIP ledger and potentially available funds for future projects. She stated that it was hoped to fully program the SVMPO TIP by the end of this fiscal year. A Call for Projects had been sent to TAC members with the agenda.

Items submitted will be discussed at the next TAC meeting, with selection and ranking tentatively the second meeting of 2022. Presentations may be required.

TAC members were asked if they had any projects that they might be thinking of bringing forward to the TAC:

- Cochise County may bring forward a design phase for the Moson Rd. corridor Hereford Rd. to Highway 92 which is a length of about 8 miles.
- The City may bring forward additional phases for the Fry/Garden projects. Phase 1 is under construction now. Design has been completed for these phases. The City also indicated they rather do these as HURF Exchange projects.
- Huachuca City may bring forward their Skyline Project and potentially a pathway project.
- The City/County also have a joint project for Theater Drive for consideration.

Member Hoffman advised TAC members that once federal dollars are used on a project the rest of the project must be finished up to a federal standard, even if local dollars being used. Because none of the SVMPO agencies are CA agencies ADOT must administer the projects, unless done as an eligible HURF Exchange project. For use of STBG funds the roads must be Federally Functionally Classified. Bike/Pedestrian projects are an exception and may be adjacent to a local street.

The SVMPO Director stated she was very pleased to hear that the member jurisdictions were considering projects and, although our funding is limited by fully programming out our TIP for our highest priority near-term projects, we are better positioned to move projects forward as unexpected opportunities for funding occur.

This was an information and possible discussion item.

CONTINUING BUSINESS: PRESENTATION/DISCUSSION

7. COMPLETION (ADOPTION/ACCEPTANCE) OF REGIONAL PLANS

The SVMPO Director provided a short briefing of the adoption of two mandated regional and transit plans since the last TAC meeting and one plan identified as a major transportation element recommended in the Huachuca City General Plan.

- **2050 Long-Range Transportation Plan** was adopted on August 25, 2021 by the SVMPO Board. It will be transmitted to FHWA and ADOT well in advance of our extended deadline of December 2021 – copies have just been completed and returned from the printer.
- **Vista Transit: Short-Range Transit Plan** was adopted on August 25, 2011 by the SVMPO Board. It is scheduled to be presented to the Sierra Vista City Council on December 9th of this year. The mandated update to the Public Transportation (Transit) Agency Safety Plan is underway, is on budget and ahead of schedule at this time and will be presented to the Sierra Vista City Council for approval, also on December 9th. These two plans, funded by the SVMPO, are required for the City to receive their FTA transit operating and capital funds programmed in the MPO TIP. A summary brochure was prepared and final copies are at the printers now. A summary of the findings and recommendations will be displayed at the Vista Transit Center by early next month.
- **2021-2027 Huachuca City Transportation System: Major Streets and Scenic Route Plan** is also completed and was accepted by the Huachuca City Council on September 9, 2011. Several Work Sessions have since been held on the recommendations made by this plan; and some items are being brought before the Huachuca City Town Council for adoption within this year.

Jay Gomes, ADOT, noted that in the newly adopted Long-Range Transportation Plan the need for developing an Access Management Plan was identified and concurs with Member Zuniga that it would be a great idea to do a regional update effort on that topic.

This was an information item.

8. JURISDICTION TIP PROJECT UPDATES

TAC members provided the following updates about active regional and local agency projects.

- **Cochise County LIDAR flight data delivery status:** USGS has notified Cochise County that the data is completed, but not yet posted. Expected to be on-line and sent to the County for use soon. The LIDAR collected was in two-foot intervals and will be a much improved county-wide data layer that includes all the SVMPO member jurisdictions.
- **City of Sierra Vista West End HURF Exchange Project:** Project is going along as planned and is expected to be completed early next year.
- **City of Sierra Vista/Vista Transit Public Transportation (Transit) Safety Agency Plan:** This mandated Work Program project is ahead of schedule and is addressing nine identified deficiencies from the 2020 plan (the first report for this requirement for 5307 transit agencies). Stakeholder interviews being conducted at this time. Director Lamberton made the observation that the TAC should not be overly concerned about hearing that there are nine identified Vista Transit deficiencies: this was a brand-new requirement last year and not one single transit agency in the State had met all the requirements. Vista Transit and the consultant team, Michael-Baker were doing a great job getting this ready for a December 9, 2021 adoption by the City Council.
- **Huachuca City Utility mapping effort** (final deliverable of HC Roadway Study Project): Huachuca City staff are putting together the last of the data and have conducted some field work, like testing all their fire hydrates, to provide real-time data for this final deliverable on this Huachuca City Study.

This was an information and possible discussion item.

9. BPAC MEMBER INPUT AND ACTIVITY UPDATES

BPAC members were in attendance and provided the following updated to the TAC:

- The Sky Island Tour Ride was held on October 2nd and was considered to be a very good success. This ride had about 330 bicyclists, no injuries and was a great support for NAMI. The next Sky Island Tour ride is already being planned for Oct 1, 2022!
<https://skyislandtour.com/>
- The Arizona Mountain Bike Race will be held again at Fort Huachuca with expected 700 High School mountain bicyclists, 80 are teams signed up for the race on November 7th. Last year the Buena HS team came in 3rd in the State on this course.
- On the pedestrian side, connector trails are being worked on by the Forest Service from Brown Canyon to Ramsey Rd. segment.
- A three-day bicycling event is being planned called El Tour de Zona which will have rides using Sierra Vista as a hub at Veteran's Park but going out to Bisbee, Tombstone via Charleston. Organizers are hoping for 700 to 1,000 cyclists and are planning this for March 2022. This will be the first of this type of event and will follow the El Tour de Tucson which typically brings in about 8,000 cyclists. Encroachment Permits will be needed and ADOT alerted, as well as Cochise County, to ensure mowing of the shoulders and any overhanging branch removal in advance of this event. Cochise County stated this type of event is now a Special Use Permit and needs to be requested several months in advance.

BPAC members expressed their appreciation to the City for the street painting of the pathway along Golf Links.

Director Lamberton stated that the BPAC membership was being surveyed for what activities to undertake next and may take a short hiatus from meeting while discussions about the potential need, and then funding, an updated to the 2011 Sierra Vista Bicycle and Pedestrian Plan but with a regional connectivity and recreational trail component added.

This was an information and possible discussion item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

10. SOUTHCENTRAL DISTRICT REPORT

Jay Gomes, for ADOT, stated that ADOT was now completing their Planning to Programming (P2P) process for the next five-year plan with meetings being held this week. He thanked the SVMPO for their staff support to this effort and said the input was very helpful and good this year. Design plans are underway for pavement preservation projects on State Route 92; SR80 chip-seal work is also underway at this time. ADOT is also planning to do a traffic signal timing review and possible resetting some signal timing along the State Route 90 corridor. Director Lamberton noted that for those that travel on Highway 80 blasting work may occur on selected and pre-posted days but in the near-term travel lanes are reduced to one-lane in sections during some work activities.

This was an information item.

11. CONFERENCE ATTENDEE REPORTS: ROADS AND STREETS

Member Simmons shared that there were several good sessions this year, including one about using drones for collection for mapping data that could be very useful, especially for stormwater

projects. He also attended a traffic warrant training management session about improving first response as well as a session on how the pandemic has brought traffic volumes down but yet speeding and fatalities have gone up state-wide.

This was an information item.

12. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

P2P ADOT Workshops on October 25th and October 28th.

COG/MPO Planner Meeting: October 29th

RTAC Advisory Committee Meeting: November 15th

34th AZ Transit Conference November 15-19th

The Director noted that the TAC and SVMPO Board approved the Theater Drive Inventory and Roadway Feasibility Assessment as a Work Program Project. A Cost Proposal is anticipated to be released by the end of October. A **Tentative** non-mandatory pre-proposal meeting planned to be held between November 16-18th of next month. It may be helpful to have a City and County representative, not necessarily a TAC member available, and TAC members will be sent an e-mail to inquire about availability when the schedule is finalized.

The SVMPO Chair Gray noted that the Rural Summit was very well done and the SVMPO made an impressive showing with our materials and presentations throughout the event. This event was an effort to coordinate all the rural MPO/CPGS to propose legislation for additional funding for the region: two projects were proposed for ear-marked funding (the Huachuca City Skyline Project and the City/County Theater Drive project). Although support from attending legislators was expressed, including from both the Chairs of the House and Senate Transportation committees, it will not be known if this bill will be successful until next year's legislative session.

This was an information item.

13. FUTURE AGENDA ITEMS

Director Lamberton presented the proposed schedule for 2022 and asked if the standing date and time was working for TAC members. After discussion, the group decided that the day was still okay but would prefer an afternoon meeting. The new time will be 1:00 p.m. to 3:00 p.m.

Tentatively, the next TAC meeting will be set for **Wednesday, February 9, 2022, at 1:00 p.m.**

Future agenda items may include discussion of potential amendments to the SVMPO Work Program; possible selection of TIP projects; updates to Budgets and ongoing project updates.

This was an informational item, with direction to the SVMPO Director. Director Lamberton stated she would send the final 2022 calendar dates and times out after the SVMPO Board discussed this item at their meeting scheduled for this same afternoon.

This was an informational item. No action was taken.

14. ADJOURNMENT

Hearing no further questions or comments, by general consensus, Chair Jones adjourned the meeting at 11:42 p.m.

SVMPO STBG Ledger FY 2022-2026
6/24/2021 STBG LEDGER
SVMPO 2022-2026 TIP

	A	B	C	D	E	F	G	H
1								
2	SVMPO STBG Ledger			Projected Fed Funds			Cumulative Balance	
3	Action	OA Rate		Apportionment	OA		Apportionment	OA
31	FY 2021 Balance						\$86,591	\$0.69
32								
33								
34	FY 2022 Allocation	94.9%	*	\$398,555	\$378,229		\$398,555	\$378,229
35	Work Program OA Transfer				-\$12,773		\$385,782	\$365,456
36	STBF TRANSFER TO WP				-\$100,000		\$285,782	\$265,456
37								
38	FY 2022 Balance						\$285,782	\$265,456
39								
40	FY 2023 Allocation	94.9%	*	\$398,555	\$378,229		\$684,337	\$643,685
41	Repayment in from SEAGO			\$395,617	\$395,617		\$1,079,954	\$1,039,302
42	Work Program OA Transfer				-\$12,773		\$1,067,182	\$1,026,529
43	STBF TRANSFER TO WP				-\$100,000		\$967,182	\$926,529
44								
45	FY 2023 Balance						\$967,182	\$926,529
46								
47	FY 2024 Allocation	94.9%	*	\$398,555	\$378,229		\$1,365,737	\$1,304,758
48								
49	FY 2024 Balance						\$1,365,737	\$1,304,758
50								
51	FY 2025 Allocation	94.9%	*	\$398,555	\$378,229		\$1,764,292	\$1,682,987
52								
53	FY 2025 Balance						\$1,764,292	\$1,682,987
54								
55	FY 2026 Allocation	94.9%	*	\$398,555	\$378,229		\$2,162,847	\$2,061,215
56								
57								
58	FY 2026 Balance						\$2,162,847	\$2,061,215
59								

STBG LEDGER: Potential increases in annual allocations of STBG funds to the SVMPO are pending release of congressional obligation of annual funds based on the new federal transportation bill. Although increases in funding were identified in the new bill those funds are only a potential estimate until actually obligated in the annual congressional budgets.

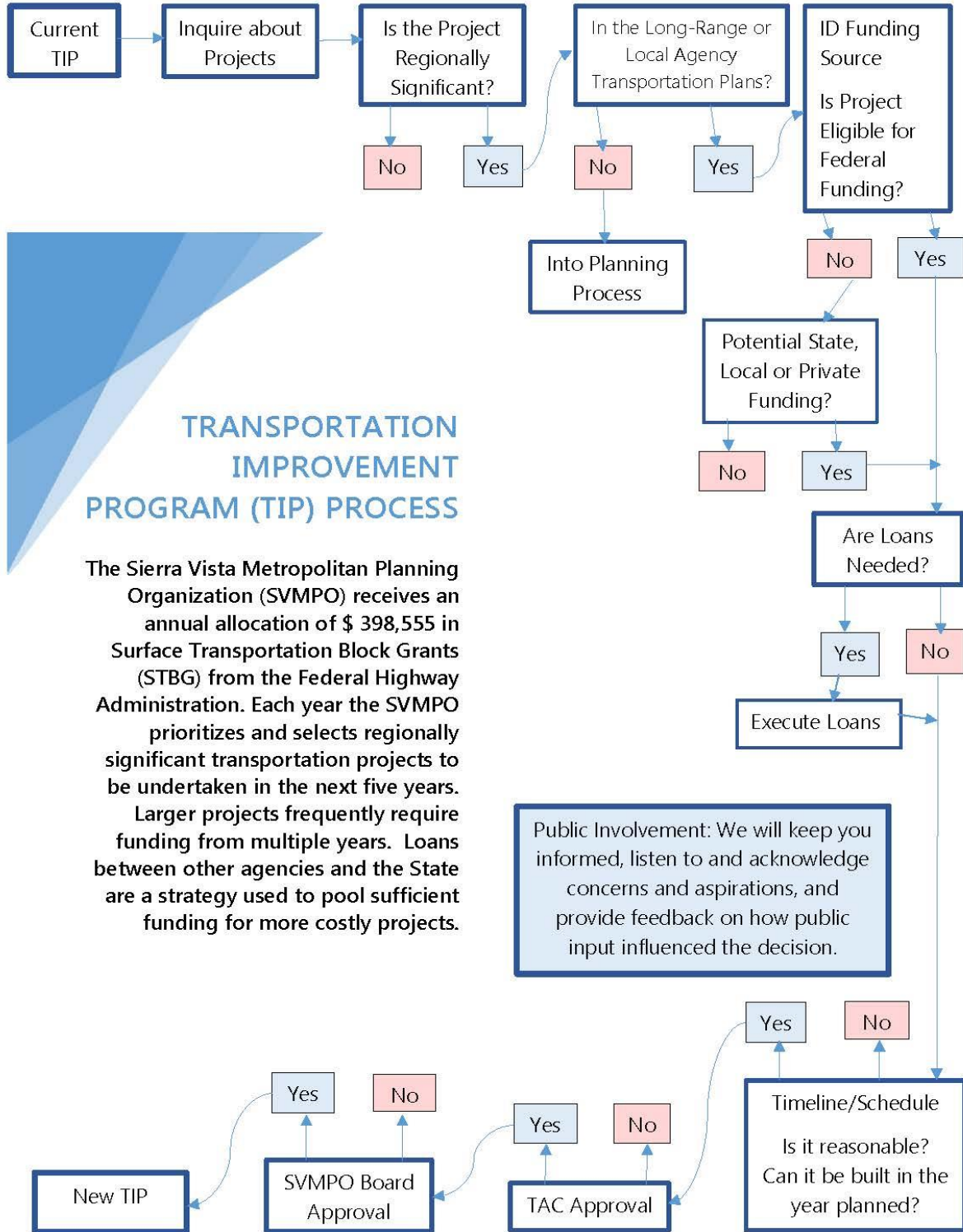
On November 15, 2021, President Biden signed the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the "Bipartisan Infrastructure Law") into law. The Bipartisan Infrastructure Law is the largest long-term investment in our infrastructure and economy in our Nation's history. It provides \$550 billion over fiscal years 2022 through 2026 in new Federal investment in infrastructure, including in roads, bridges, and mass transit, water infrastructure, resilience, and broadband.

FHWA and ADOT are taking a look at the new law and programs to determine what are mandated to be passed through to regional and local governments, which are national or state-wide competitive grants and what the requirements are attached to the continued and new transportation programs.

The STBF FY22 transfer to the WP will be based on the executed contract for the Theater Drive Inventory and Assessment Project. It is expected to be slightly less, but close, the estimated transfer of \$100,000.



SVMPO TIP PROJECT FLOW CHART PROJECT SELECTION



TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROCESS

The Sierra Vista Metropolitan Planning Organization (SVMPO) receives an annual allocation of \$ 398,555 in Surface Transportation Block Grants (STBG) from the Federal Highway Administration. Each year the SVMPO prioritizes and selects regionally significant transportation projects to be undertaken in the next five years. Larger projects frequently require funding from multiple years. Loans between other agencies and the State are a strategy used to pool sufficient funding for more costly projects.

Public Involvement: We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.