



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: REGULAR MEETING AGENDA: October 27, 2021

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## MEETING LOCATION:

City of Sierra Vista: City Hall  
City Managers Conference  
1011 N. Coronado Drive.  
Sierra Vista, AZ 85635

## MEETING DATE AND TIME:

October 27, 2021  
2:30 p.m. to 4:00 p.m.

To attend the meeting by MICROSOFT TEAMS

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 602-704-1809,,591093498#](#) United States, Phoenix

Phone Conference ID: 591 093 498#

[Find a local number](#) | [Reset PIN](#)

## FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: [www.svmppo.org](http://www.svmppo.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

SVMPO Director Phone: 520-515-8525

**CDC PROTOCOLS WILL BE FOLLOWED  
FOR PRE-SANITATION AND DISTANCING**

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## SVMPO BOARD OF DIRECTORS

*One or more members may participate via teleconference*

Chair:	Rachel Gray, Mayor Pro Tem, City of Sierra Vista
Vice-Chair:	<i>Vacant</i>
Member:	Gregory Johnson, Councilmember, City of Sierra Vista
Member:	Carolyn Umphrey, Councilmember, City of Sierra Vista
Member:	Peggy Judd, Supervisor, Cochise County
Member:	Cynthia Butterworth, Councilmember, Huachuca City <i>Designated Alternate:</i> Keith Settlemyer, Councilmember, Huachuca City
Member:	Richard Searle, State Transportation Board <i>Designated Alternate:</i> Rod Lane, Arizona Department of Transportation

**STAFF:** SVMPO Director: Karen L. Lamberton, AICP

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## 1. ACCEPTANCE OF THE AGENDA

## 2. CALL TO THE PUBLIC

This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

## 3. APPROVAL OF MEETING MINUTES

**Action:** Approval of the Board Regular Meeting Minutes of August 25, 2021

## **NEW BUSINESS: POSSIBLE ACTION**

### **4. ELECTION OF SVMPO BOARD VICE-CHAIR**

**Action:** The 2021 elected Vice-Chair, Mayor Johann Wallace, Huachuca City, vacated his position and Huachuca City has appointed his designated alternate, Cynthia Butterworth, Councilmember, to his SVMPO seat. Keith Settlemyer, Councilmember, Huachuca City has been appointed as her designated alternate. This action has left the Vice-Chair position vacant for the remainder of the term (first meeting of 2022). The Board may nominate and select a standing member to fill the vacated Vice-Chair position.

This is an action item.

### **5. 2022 ARIZONA SAFETY PERFORMANCE PROJECTIONS (TARGETS) CONCURRENCE**

**Action:** The State of Arizona sets new safety performance measures each year, based on five-year rolling average of state-wide fatalities and serious injuries. Each MPO may support the State measures and strive to focus on safety measures that address the goal of reducing the number of fatalities and serious injuries or may identify their own safety measures (with appropriate documentation to support separate rate targets.) It is recommended to concur with the 2022 Arizona Safety Performance Projections (Targets) established by ADOT.

This is an action item.

## **CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

### **6. WORK PROGRAM BUDGET UPDATE AND FY22 MATCH REQUIREMENTS**

The SVMPO Director will brief the Board on the current Work Program Budget, potential Amendments and anticipated FY22 Match requirements. Annually, a financial audit may be conducted on the SVMPO expenditures and the FY21 financial revenues and expenditure information will be presented to the Board.

As of the date of this Agenda, Congress has not yet completed the next transportation re-authorization bill and regional revenues for both the MPO Work Program and State Transportation Block Grants may yet change.

This is an information and possible discussion item.

### **7. TIP PROJECT UPDATE AND NOTICE OF CALL FOR PROJECT**

The SVMPO Director will brief the Board on the status of active SVMPO projects, the current Transportation Improvement Program (TIP) ledger, and potentially available funds for future projects.

*Cochise County LIDAR flight data delivery status*

*City of Sierra Vista West End HURF Exchange Project*

*City of Sierra Vista/Vista Transit Public Transportation (Transit) Safety Agency Plan*

*Huachuca City Utility mapping effort (final deliverable of HC Roadway Study Project)*

It is the goal of the MPO to fully program the SVMPO TIP by the end of this fiscal year. A Call for Projects has been issued, and member jurisdiction TAC members asked to consider eligible projects for submittal in early 2022.

This is an information and possible discussion item.

## **CONTINUING BUSINESS: PRESENTATION/DISCUSSION**

### **8. COMPLETION (ADOPTION/ACCEPTANCE) OF REGIONAL PLANS**

The SVMPO Director will provide a short briefing of the adoption of two mandated regional and transit plans by the SVMPO Board on August 25, 2021, and acceptance of the 2021-2027 Huachuca City Transportation System: Major Streets and Scenic Route Plan by HC Town Council on September 9, 2021.

- 2050 Long-Range Transportation Plan
- Vista Transit: Short-Range Transit Plan
- 2021-2027 Huachuca City Transportation System: Major Streets and Scenic Route Plan

This is an information item.

## **INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN**

### **9. SOUTHCENTRAL DISTRICT REPORT**

ADOT and/or the SVMPO Director will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT. *Note: For those that travel on Highway 80 blasting work may occur on selected and pre-posted days between Highway 90 and the Mule Pass Tunnel but in the near-term travel lanes are reduced to one-lane in sections during some work activities.*

This is an information item.

### **10. CONFERENCE ATTENDEE REPORTS: 2021 RURAL SUMMIT**

The SVMPO Chair, Huachuca City Town Manager Suzanne Harvey, and the SVMPO Director attended the State-Wide Rural Transportation Summit. A report will be made on the implications of potential state legislative activities for the SVMPO. Kevin Adam, our Rural Transportation Advocacy Council (RTAC) liaison may provide a legislative update.

This is an information and possible discussion item.

### **11. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT**

P2P ADOT Workshops on October 25<sup>th</sup> and October 28<sup>th</sup>.

COG/MPO Planner Meeting: October 29<sup>th</sup>

RTAC Advisory Committee Meeting: November 15<sup>th</sup>

34<sup>th</sup> AZ Transit Conference November 15-19<sup>th</sup>

- ❖ The SVMPO Chair and Director attended the National Association of MPO's Conference held in Arizona this month and will report briefly on this conference.
- ❖ Several TAC members attended the Az State Roads and Streets Conference this month and brought back valuable information on state-wide initiatives and best practices for transportation infrastructure construction and maintenance.

This is an information item.

## 12. FUTURE AGENDA ITEMS

Typically, we set the calendar year schedule at the last meeting of year. Currently the SVMPO Board typically meets on the 4<sup>th</sup> Wednesday of each month from 2:30 p.m. to 4:00 p.m. **A draft schedule will be discussed**, and the Board asked to give the SVMPO Director direction on if changes to the standing day and time are needed and/or if any known conflicts exist with proposed dates.

Tentatively, the next SVMPO Board meeting would be scheduled on **Wednesday, February 23, 2022, at 2:30 p.m.**

Future agenda items will include discussion of potential amendments to the SVMPO Work Program; possible selection of TIP projects; updates to Budgets and ongoing project updates.

This is an information and discussion item, with possible direction to the SVMPO Director.

## 13. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.