



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION BOARD OF DIRECTORS: REGULAR MEETING AGENDA: January 28, 2021

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

MEETING DATE AND TIME:

January 28, 2021
2:40 p.m.

To attend the meeting by telephone:

Call **1-415-655-0001**. Meeting **287 957 271 #**.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmpto.org
Email: SVMPO@SierraVistaAZ.gov Administrator
Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	VACANT <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Johann Wallace, Mayor, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member:	Richard Searle, State Transportation Board <i>Designated Alternate:</i> Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES (November 19, 2021)

Action: Approval of the Board of Directors Regular Meeting Minutes of November 19, 2021

5. LEGISLATIVE UPDATE

The RTAC Liaison, Kevin Adam, will briefly discuss with Board members National and State legislative updates regarding transportation activities and funding.

This is an information and discussion item.

6. ELECTION OF BOARD VICE-CHAIR TO VACANT POSITION

Action: Per the SVMPO By-Laws election of SVMPO officers occur every other year, and the elected Chair and Vice-Chair serve two-year terms. The Vice-Chair position is currently vacant. Nomination and selection of a Vice-Chair to fill the remaining one-year term will be taken under advisement, a nomination and selection may be made by the Board.

This is a potential action item.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

7. WORK PROGRAM AMENDMENT EIGHT

Action: The Board will be presented with an updated Fiscal Year 2021 Work Program Budget that reflects budget changes made after the reconciliation of both the state and federal fiscal year budgets transmitted to the SVMPO in December 2020.

Adjustments have also been made to reflect known contracted amounts for professional services instead of the amounts estimated that were shown in the previous May 2020 adopted version. Adjustments to the Unified Work Program and Annual Budget are a typical mid-fiscal year activity presented to the Board of Directors.

The total FY21 budget change is a reduction of \$2,141 (Federal Planning grant allocation was slightly lower than projected). This reduction was taken from the Travel and Training budget line item as this item is experiencing much lower expenditures than would typically be the case due to restrictions in travel and the shift to virtual conferences.

There are no recommended changes in the SVMPO work plans, programs or activities in this proposed Amendment.

This is an action item.

8. NHS & SAFETY PERFORMANCE MEASURES

Action: On an annual basis the State sets potential thresholds, known as targets, as goals related to roadway performance and safety measures. Regional governments review these performance goals and may choose to adopt the State determined goals or set their own targets for their region.

The Board will discuss the FY22 performance measures and adopt state or regional targets for transmittal to ADOT.

This is an action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

9. FY22 TITLE VI PLAN (Preliminary Draft)

The SVMPO Administrator will brief the Board on the preliminary draft of the FY22 Title VI Plan. This is a mandated regional plan that informs the public outreach requirements for regional plans, programs

and activities. The final draft will be presented for adopted at the March Board meeting. It is a requirement of this plan that it include the approved meeting minutes of the adoption of this plan, which will occur in May. These annual plans are due by the end of each fiscal year to ADOT's Civil Rights Division.

This is an information and possible discussion item. Direction may be given to the SVMPO Administrator.

10. WORK PROGRAM MID-YEAR EXPENDITURES AND PROJECTED FY22 MATCH

The SVMPO Administrator will brief the Board on the status of current SVMPO budget expenditures for the 1st and 2nd quarters. Projected carry-forward and early budget estimates for FY22 will be presented along with preliminary FY22 member jurisdiction projected match amounts.

This is an informational item.

11. STATE TRANSPORTATION BOARD/SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the SVMPO Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for Board members to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

12. ANNOUNCEMENTS & JURISDICTION UPDATES

This is the time set aside for the SVMPO Board of Director members to share information and current events.

13. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT (Written Report)

COG/MPO/ADOT Directors Meeting: February 24, 2021 at 10 a.m.

BPAC Mtg: March 2, 2021 at 10 a.m. Public Works Training Room or Virtually/Telephonic

SVMPO Board Meeting: March 25th, 2021 at 2:30 p.m. SV City Managers Conference Room

The SVMPO Administrator will provide Board members an opportunity to discuss and ask questions about regional transportation activities that are underway. These include:

- ❖ 2021-2025 TIP Approval Still Pending
- ❖ 2050 Long-Range Transportation Plan Update
- ❖ Short-Range Transit Plan Update
- ❖ Town of Huachuca City Roadway Inventory & Assessment Study/Emergency Pre-Emption Signal
- ❖ Work Program and Transportation Improvement Program Project Updates
- ❖ The acting U.S. Director of Transportation is Pete Buttigieg, former U.S. Navy man moving from his position as Mayor of South Bend, Indiana. His transportation plan includes community integration of transportation and community development; priority improvements to reduce pedestrian fatalities, increasing rural transit, a renewed focus on the potential of faster, more efficient rail lines.
- ❖ Census 2020 population numbers, used in many funding formulas, have not yet been released yet. This is delaying preliminary projections of federal and state transportation funds.
- ❖ The Office of Management and Budget has posted for public comment a recommendation that urbanized area thresholds, for the purposes of mandating the development of MPO's, be raised from 50,000 to 100,000.

This is an information and possible discussion item.

14. FUTURE AGENDA ITEMS

The next SVMPO Board meeting is scheduled for **Thursday, March 25th at 2:30 p.m.** Items under consideration may include the adoption of the FY22 Title VI Plan, drafted existing conditions and modeled results for the 2050 Long-Range Transportation Plan and Short-Range Transit Plan for advance review.

In addition, the SVMPO may take under consideration for possible action recommended revisions to SVMPO By-Laws and the Work Program related to SVMPO staffing and procurement activities. The SVMPO's Fiscal Agent's attorney, Nathan Williams, has drafted two potential revisions to the SVMPO By-Laws, and one potential revision to the SVMPO Work Program/Annual Budget, to clarify roles and responsibilities of the SVMPO Board Chair and SVMPO Administrator related to staff/hiring and securing professional services for approved SVMPO work activities.

These recommended revisions are attached for Board's review in advance of the March SVMPO Board meeting. Questions on these proposed changes may be directed to your SVMPO Board Chair or your SVMPO Administrator.

This is an information item. Board members may indicate topics they would like to include in the next Board meeting for discussion or action.

15. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.