



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: MAY 21, 2020

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:

Call 1-415-655-0001. Meeting # 287 957 271.

Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

May 21, 2020
4:00 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Board of Directors Regular Meeting Minutes of March 19, 2020.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. FY21 TITLE VI UPDATE

Action: The Administrator will provide a very brief update regarding the pending FY21 Title VI update. This plan must be updated annually, a draft for approval has been forwarded to the SVMPO Board from the SVMPO TAC. A conditional approval is being prepared by the ADOT Civil Rights Division after their completion of their preliminary review of an advance copy of the FY21 Title VI Plan.

This is an action item.

6. CITY OF SIERRA VISTA HOSTING AGREEMENT

Action: The City of Sierra Vista will brief Board members on the proposed revised hosting agreement for hosting services for the regional MPO. This revised hosting agreement also includes a commitment to a cash match payment agreement.

This is an action item.

7. TOWN OF HUACHUCA CITY MATCH AGREEMENT

Action: The Town of Huachuca City will brief Board members on their proposed agreement with the SVMPO on their match requirements. This new agreement includes a commitment to how match will be determined and paid each fiscal year to the MPO.

This is an action item.

8. COCHISE COUNTY MATCH AGREEMENT

Cochise County will update Board members on the status of their proposed match agreement with the SVMPO. This new agreement will include language describing how the County's match will be determined and paid each fiscal year to the MPO.

This is an information item.

9. BY-LAW UPDATE TO SECTION IV: FINANCE

Action: The Administrator will present potential language to clarify the timing for determining match requirements as a possible update to the SVMPO By-Laws. Action may be taken to update Section IV Finance: C: Jurisdiction Funding Match.

This is an action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

10. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT. The Town of Huachuca City has raised an issue of concern regarding the speed limits and enforcement along the stretch of Highway go through the Town with the SVMPO.

This is an information item.

11. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

SVMPO TAC Mtg – June 3, 2020 at 10 a.m.

ADOT/FHWA Every Day Counts Stakeholder Mtg – June 11, 2020 10:00 a.m. Phx.

SVMPO Board Mtg – June 18, 2020 at 3:00 p.m.

BPAC Mtg – June 23, 2020 at 10 a.m.

- ❖ The Administrator will brief on the Board on the decision of the MPO Directors to consolidate FHWA and FTA funds for MPO planning activities: consolidated funding will begin in FY22.
- ❖ The Administrator will provide the Board with the most recent SVMPO Ledger and brief the Board on the drafted 2021-2025 Transportation Improvement Program, currently released for public comment and for possible adoption at the June Board meeting.
- ❖ The Administrator will brief the Board on the status of potential updates to the recently FHWA adopted Federal Functional Classified roadway system.
- ❖ The Administrator will brief the Board on Work Program Amendments and Budget Changes. These may include updates to FY21 potential match requirements.
- ❖ The Administrator will advise the Board on the results of the SVMPO On-Call Solicitation rankings.
- ❖ The Administrator will advise the Board on the tentative schedule for the selection of a consultant for the pending 2050 update to the SVMPO Long-Range Transportation Plan.

12. ANNOUNCEMENTS, UPDATES and FUTURE AGENDA ITEMS

This is the time set aside for the SVMPO Board of Director members to share information and current events. Legislative items of interest may also be shared with the Board at this time.

The next Board of Directors meeting is tentatively set for **June 18, 2019 at 3:00 p.m.** The 2021-2025 Transportation Improvement Program will be brought forward for adoption. FY21 Work Program Amendments may also be brought forward for Board review and possible approval.

13. EXECUTIVE SESSION

The SVMPO Board may vote to adjourn to Executive Session pursuant to A.R.S. §38.431.03 for purposes of evaluating the performance of the SVMPO Administrator and/or the SVMPO Administrator contract. The SVMPO Administrator's one-year anniversary in this position was August 27, 2019.

If authorized by the requisite vote of the SVMPO Board, the Executive Session will be held immediately after the vote, at the same location as the SVMPO Regular Board meeting, and will not be open to the public. Discussion and possible action may occur, as permitted under A.R.S. §38.431.03 (A) (1)-(7), related to the performance evaluation and/or contract language regarding her position responsibilities and delegated authority.

14. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe ponerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.