



# SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: MARCH 19, 2020

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## MEETING LOCATION:

City of Sierra Vista: City Hall  
City Manager's Conference Room  
1011 North Coronado Drive  
Sierra Vista, AZ 85635

## To attend the meeting by telephone:

Call 1-415-655-0001. Meeting # 287 957 271.

Enter # for Attendee ID. For Arizona Relay  
Service use 1-800-367-8939, or dial 7-1-1.

## MEETING DATE AND TIME:

March 19, 2020  
3:00 p.m.

## FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: [www.svmmpo.org](http://www.svmmpo.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)  
Administrator Phone: 520-515-8525

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## SVMPO BOARD OF DIRECTORS

*One or more members may participate via teleconference*

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

**STAFF:** SVMPO Administrator: Karen L. Lamberton, AICP

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### 1. CALL TO ORDER AND ROLL CALL

### 2. ACCEPTANCE OF THE AGENDA

### 3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

### 4. APPROVAL OF MEETING MINUTES

**Action:** Approval of the Board of Directors Regular Meeting Minutes of January 16, 2020.

## **5. APPROVAL OF WORK SESSION MEETING SUMMARY**

**Action:** Approval of the Board of Directors Work Session Meeting Summary for February 20, 2020.

### **CONTINUING BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

#### **6. FY20 Bicycle/Pedestrian Advisory Committee Appointments**

**Action:** The SVMPO has one standing advisory subcommittee: the Bicycle/Pedestrian Advisory Subcommittee. Membership positions typically are for a two-year period and the Board will be presented with a recommendation for filling one vacant position on this subcommittee.

This is an action item.

### **NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION**

#### **7. FEDERAL FUNCTIONAL CLASSIFICATION ROADWAY REBALANCING**

**Action:** The SVMPO staff will update the Board of Directors on the recently adopted FHWA Federally Functionally classified roadways within the SVMPO region. Staff have identified potential discrepancies between submitted and approved roadway segments and what is now appearing on the preliminary December 2019 approved FHWA maps. These changes may affect the newly adopted member jurisdiction match formula calculations.

This is discussion and possible action item.

#### **8. CITY OF SIERRA VISTA HOSTING AGREEMENT**

**Action:** The City of Sierra Vista and SVMPO staff will update Board members on the proposed revised hosting agreement for hosting services for the regional MPO. This revised agreement includes a commitment to a cash match payment agreement

This is an action item.

#### **9. TOWN OF HUACHUCA CITY MATCH AGREEMENT**

**Action:** The Town of Huachuca City and SVMPO staff will update Board members on the proposed revised match agreement with the Town for the regional MPO. This new agreement includes a commitment to how match will be determined and paid each fiscal year to the MPO.

This is an action item.

#### **10. COCHISE COUNTY MATCH AGREEMENT**

**Potential Action:** Cochise County and SVMPO staff will update Board members on the proposed revised match agreement with the Cochise County for the regional MPO. This new agreement will include language describing how the County's match will be determined and paid each fiscal year to the MPO.

This is an information item.

## **INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN**

### **11. Title VI FY21 Report**

The Administrator will present the preliminary data and very brief update for the pending FY21 Title VI annual plan. This plan must be updated annually, a preliminary draft will be presented for approval by the Board in May 2020.

This is an information item.

### **12. FEDERAL HIGHWAY ADMINISTRATION (FHWA) REPORT**

Ed Stillings, the SVMPO FHWA Liaison, or the Administrator will report on the status of current and potential federal activities within the State and region. This item will allow time for Board members to discuss issues or raise questions related to the federal processes under the jurisdiction of FHWA.

This is an information item.

### **13. SOUTHCENTRAL DISTRICT REPORT**

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

### **14. RURAL TRANSPORTATION ADVOCACY COUNCIL REPORT**

The RTAC Liaison or the Administrator will briefly share legislative highlights for this current legislative session. There are several bills directly related to transportation funding making their way through the Arizona legislature at this time.

This is information and possible discussion item.

### **15. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT**

BPAC Mtg – March 31, 2020 at 10 a.m.

COG/MPO Planning and Directors Mtg, AZTA Conference, April 13<sup>th</sup> 10 a.m. *(Potentially will be re-set as a virtual meeting and/or cancelled)*

SVMPO Board of Directors Work Session – April 16, 2020 at 3:00 p.m.

American Planning Association National Conference, Houston, TX – April 24-28<sup>th</sup> *(Potentially will be cancelled)*

- ❖ The Administrator will brief the TAC on the status consolidating FHWA and FTA funds for MPO planning activities.
- ❖ The Administrator will provide a brief summary of potential changes to the STBG Ledger and the Transportation Improvement Program projects.
- ❖ The Administrator will update the TAC on the status of the SVMPO On-Callsolicitation process.
- ❖ The Administrator will brief the TAC on pending Work Program Amendments and Budget Changes.

### **16. ANNOUNCEMENTS AND UPDATES**

This is the time set aside for the SVMPO Board of Director members to share information and current events.

## **17. FUTURE AGENDA ITEMS**

A Board of Directors Work Session is tentatively scheduled for **April 16<sup>th</sup> at 3:00 p.m.** The Board may discuss items to set for this tentatively scheduled Work Session. One potential item is reviewing the current Administrator's contract for potential revisions pending the completion of the Administrator's annual review and discussion of contract renewal.

The next Board of Directors meeting is tentatively set for **May 21, 2019 at 3:00 p.m.**

## **18. ADJOURNMENT of REGULAR SESSION**

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.