



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: NOVEMBER 21, 2019

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

November 21, 2019
3:00 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmppo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Peggy Judd, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Executive Board Regular Meeting Minutes of September 19, 2019.

5. APPROVAL OF WORK SESSION MEETING SUMMARY

Action: Approval of the Executive Board Work Session Meeting Summary November 14, 2019.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Action: The Board will review a request to transfer additional STBG funds to the Town of Huachuca City's Emergency Pre-Emption Signal Project. A pending transit purchase requires a TIP Amendment and the Board will be briefed on this potential service vehicle purchase for Vista Transit. The Board will also review the current funding ledger for the SVMPO region and may take action to fully program FY20 and FY21 funds.

This is an action item.

7. BY-LAW REVISION: MATCH FORMULA CHANGE

Action: The Board has identified a potential change to the SVMPO By-Laws, Section IV on Finances. This change would set the division of annual SVMPO operating costs between the three member jurisdictions by a formula. This formula would consist of population plus federally functionally classified roadways. Each annual Work Program budget match requirements will then be divided by this formula for determining annual jurisdiction match.

This is an action item.

8. BY-LAW REVISION: SPECIAL (ADVISORY) COMMITTEES

Action: The Board will discuss a potential change in the way that advisory committees are organized and how membership is determined. Changes may be made to the By-Laws, Section V and to the operating procedures for the Bicycle/Pedestrian Committee, formed in November 2016. The intent of this change is to create more flexibility in the formation of advisory committees and broaden membership opportunities for regional residents and agencies.

This is an action item.

9. BY-LAW REVISION: ADMINISTRATIVE CHANGES

Action: Several administrative changes in the existing By-Laws will be discussed. Changes may be made to the By-Laws, Section II, A1(b) stating that written verification of primary or alternate members would be provided when changes are made instead of a requirement for an annual notification. A minor modification of the By-Laws to group the committee information together is suggested so that Section V becomes section II C. By-Laws may be renumbered for consistency with any changes made by the Board.

This is an action item.

10. 2020 EXECUTIVE BOARD SCHEDULE

Action: The Board will discuss and set tentative Board and Work Session meetings for the year 2020.

This is a discussion and possible action item.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

11. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

12. RURAL TRANSPORTATION ADVOCACY COUNCIL REPORT

The annual Rural Transportation Advocacy Council (RTAC) Summit was held in mid- October. Board members will share what they learned and discuss if there are any actions that the SVMPO Board wish to take to support legislative actions for next year. An RTAC member retreat was held and the SVMPO RTAC Representative Mueller and alternate Member Gray will report on this event.

This is discussion item.

13. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

Thanksgiving Holiday Break – the Administrator will be out of the office Nov. 25th through Nov 29th.
MPO Planners Mtg and MPO Work Group – Dec. 5th
MPO Directors Mtg – Dec. 10th
Every Day Counts Stakeholder Group – Dec. 12th
Christmas Holiday Break – Dec. 24th and Dec 25th.

The Administrator will provide a briefing or update to the Board on the following regional items:

- ❖ Status of adopted FY20/FY21 Work Program and Budget projects.
- ❖ Projected 2020 Work Activity Highlights.
- ❖ SVMPO On-Call Request for Proposals.
- ❖ Briefing on National Conference Highlights.

14. ANNOUNCEMENTS AND UPDATES

This is the time set aside for the Executive Board to share information and current events.

15. FUTURE AGENDA ITEMS

The next Executive Board meeting is tentatively set, pending Board action, for **January 16, 2019 at 3:00 p.m.**

16. ADJOURNMENT of REGULAR SESSION

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.