



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD: REGULAR MEETING AGENDA: JUNE 27, 2019

MEETING LOCATION:

City of Sierra Vista: City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 287 957 271.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

June 27, 2019
3:00 p.m.

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO BOARD OF DIRECTORS

One or more members may participate via teleconference

Chair:	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair:	Tom Borer, Supervisor, Cochise County <i>Designated Alternate:</i> Ann English, Supervisor, Cochise County
Member:	Rachel Gray, Councilmember, City of Sierra Vista
Member:	Sarah Pacheco, Councilmember, City of Sierra Vista
Member:	Joy Banks, Councilmember, Town of Huachuca City <i>Designated Alternate:</i> Cynthia Butterworth, Councilmember, Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

STAFF: SVMPO Administrator: Karen L. Lamberton, AICP

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the Executive Board Regular Meeting Minutes of May 16, 2019.

OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. FY19 TITLE VI PLAN: COMPLIANCE REVIEW & TRAINING

The FY19 Title VI plan was accepted by ADOT's Civil Rights Division on December 17, 2018. A Title VI Compliance Review was conducted on February 12, 2019. The Administrator will share with the Board the results of the compliance review, update the Board on current complaint procedures, and discuss with the Board members the implications of the Title VI and ADA findings on the Work Program and current projects.

This is an information/training item.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. SVMPO LEDGER

The Board will review the current funding ledger for the SVMPO region and be advised of executed loans between the SVMPO and other agencies to ensure adequate funding in place for the \$2.5 million North Garden/Fry Blvd. project.

This is an information item.

7. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Action: The Board will be provided the approved 2019-2013 Transportation Improvement Program (TIP) and be briefed on the draft 2020-2024 TIP. A Call for Projects was issued to the member jurisdictions and proposed projects, along with TAC recommendations, will be presented. Comments received at public open houses or via the website on the proposed TIP will also be shared with the Board before action is taken on this item.

This is an action item.

8. JOINT PROJECT AGREEMENT BETWEEN ADOT AND SVMPO

The Board will be advised of the Joint Project Agreement update between the Arizona Dept. of Transportation and the SVMPO. A number of revisions have been made to this agreement, adding requirements, changing deadlines and setting thresholds for audits. These will be discussed with the Board.

This is an information item, with possible direction to the Administrator and/or action.

9. WORK PROGRAM AND BUDGET: FY20/FY21

The Executive Board adopted the FY20/FY21 Work Program at their May Board meeting. A brief summary will be presented with a schedule and match requirements for the adopted plan to the Board, along with updated funding based on projected end of fiscal year expenditures in FY19.

This is an information item, with possible action.

10. IN-KIND MATCH DISCUSSION: FY20/FY21

Action: The Executive Board will discuss the purpose of Match requirements, the current division of match amounts between member jurisdictions, the implications of using in-kind match vs cash match. The Board may consider a different type and division of match amounts, may direct the Administrator to take specific actions in regards to match requirements and/or direct the Administrator to bring back to the Board additional information to inform their discussion.

This is an action item.

11. WORK SESSION FOLLOW-UP

Action: The Board will discuss the findings of the April 25, 2019 Work Session and provide direction to the Administrator on potential changes to the SVMPO By-Laws and/or Agreements. Topics addressed at the Work Session included membership and voting on the Executive Board, member jurisdiction alternative representatives, agreements with member jurisdictions, SEAGO and ADOT, potential adjustments to match requirements/responsibilities (agenda item 10). The Board may request another Work Session or may direct changes to be brought to them for action at their September Board meeting.

This is an action item.

12. TRANSIT ASSET MANAGEMENT REPORT

Staff will share an update to the September 2018 Transit Asset Management Report. A complete inventory and assessment has been completed of the Vista Transit shelters and stops. The revised Transit Asset Management Report will meet FTA requirements until 2022, under current FTA policies.

This is an information item, with possible action.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

13. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the Board to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an information item.

14. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

The Rural Summit is October 23-25, 2019 in Tucson, AZ. This is a conference intended to foster coordination between rural local agencies on policy and state legislative activities. Registration is now open and the SVMPO has budgeted registration fees for SVMPO Board members and their alternates. A block of rooms is reserved under the SVMPO; however, travel and room costs are on the member jurisdictions that choose to attend.

SEAGO Meeting set for July 18, 2019 at 10:00 a.m. Cochise College, Benson, AZ

MPO/COG Planner Meeting set for August 2, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ

EDC Stakeholders Meeting set for September 12, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ

MPO/COG Director Meeting set for August 22, 2019 at 10:00 a.m. MAG offices, Phoenix, AZ

Administrator will be on vacation/working out of the office from July 11th- 19th.

- ❖ Employment Database Update
- ❖ Sun Cloud Project
- ❖ The Administrator and/or RTAC representatives will update the Board on the status of Federal and State legislative activities.

15. ANNOUNCEMENTS AND UPDATES

This is the time set aside for the Executive Board to share information and current events.

16. FUTURE AGENDA ITEMS

The next Board meeting is scheduled for September 19, 2019 at 3:00 p.m. If the Board indicates an interest the Sept. Board meeting could include a briefing on Open Meeting Law. It is likely to include an Executive Session for the annual review of the SVMPO Administrator.

The last 2019 Board meeting is set for November 21st, at 3:30 p.m. Several Board members indicated potential conflicts with the November Board date. Alternative dates could potentially be Thursday, November 7th or Thursday, November 14th.

17. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.