



SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE: REGULAR MEETING AGENDA: NOVEMBER 1, 2018

MEETING LOCATION:

City of Sierra Vista: Public Works Bld.
Main Conference Room
401 Giulio Cesare Ave.
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 807998048.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

November 1, 2018
1:00 PM

FOR MORE INFORMATION OR TO REQUEST ACCOMMODATION FOR SPECIAL NEEDS:

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)

One or more members may participate via teleconference

Chair:	Matt McLachlan, Dir. Community Development, City of Sierra Vista
Vice-Chair:	Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
Member:	Jackie Watkins, P.E., Cochise County Engineer Designated Alternate: Brad Simmons, P.E., Civil Engineer
Member:	Jing Luo, P.E., City of Sierra Vista Engineer
Member:	Jennifer Fuller, Town Clerk, Town of Huachuca City
Member:	Mark Hoffman, Arizona Department of Transportation
Member:	<i>Transit Member Pending</i>

STAFF:

SVMPO Administrator: Karen L. Lamberton, AICP

Please let the Administrator know before the meeting if you wish to speak about an item that is on the Agenda.

1. CALL TO ORDER AND ROLL CALL

2. ACCEPTANCE OF THE AGENDA

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. Members of the Board may not discuss

items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.

4. APPROVAL OF MEETING MINUTES

Action: Approval of the TAC Regular Meeting Minutes of September 6, 2018.

OLD BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

5. WORK PROGRAM: FUTURE PROJECT IDENTIFICATION

Action: The TAC will review the Work Program, as amended at the last Board meeting, and discuss possible adjustments to the Work Program to fully assign available funding to projects. Minor adjustments may be administratively amended upon direction from the TAC to the Administrator: new projects would be scoped and brought back to the TAC and the Board in the January meeting.

6. SVMPO BY-LAWS REVISION

Action: The Executive Board approved the TAC's recommendation to include a Transit representative on the SVMPO TAC on Sept. 20th. This item is to bring forward a revision to the SVMPO By-Laws adding a Transit member to the TAC. The TAC will also discuss adding a Community Development/Planning Dept. County position to the TAC bringing the total TAC membership to eight: 3 Sierra Vista; 2 Cochise County; 1 Town of Huachuca City; 1 Transit; 1 ADOT.

7. SAFETY PERFORMANCE MEASURES

Action: The TAC will review and take possible action regarding ADOT's Safety Performance Measures for FY19.

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

8. TRANSPORTATION IMPROVEMENT PROGRAM (TIP): AMENDMENT ONE

Action: The TAC will discuss and take possible action regarding Amendment One to the SVMPO TIP. Four changes are being brought forward: to bring forward into FY19 the identified FY18 funding for the HURF Exchange North Garden/Fry Blvd Project in order to be consistent with the approved IGA and Project Initiation drawdown scheduled; adjust the North Garden project location description to match IGA and approved HURF scope; a FTA TIP adjustment to bring forward into FY19 a FY16 vehicle purchase; and an addition of ADA communication announcement system.

9. FY19 TITLE VI PLAN UPDATE

Action: The TAC will provide review comments and take possible action to forward the FY19 Title VI Plan, with any recommended revisions, to the Board for adoption. New direction from ADOT's Civil Rights Dept. requires an annual update of Title VI plans.

10. PUBLIC PARTICIPATION PLAN: PRELIMINARY DRAFT

Action: The TAC will provide review comments on the FY19 update to the Public Participation Plan. TAC comments will be incorporated into the preliminary draft prior to Board review. The Public Participation Plan will be released for a 45 day public review comment period prior to approval.

Possible action may be taken to forward the preliminary draft Plan, with recommended revisions, to the Board for review.

11. 2019 TAC and BOARD MEETING SCHEDULE

Action: The TAC will review, possibly modify recommended 2019 meeting dates, and take possible action to approve a 2019 meeting schedule.

INFORMATIONAL ITEMS/DIRECTION TO SVMPO ADMINISTRATOR MAY BE GIVEN

12. BICYCLE-PEDESTRIAN ADVISORY COMMITTEE

The Bicycle-Pedestrian Committee is scheduled to meet on October 30th. A discussion will be held regarding the future of this Committee, filling vacancies, potential activities of interest to the members. This item will report on the outcome of this meeting.

This is an informational item.

13. EVERY DAY COUNTS STAKEHOLDERS MEETING REPORT

Attendees at the September 27, 2018 EDC stakeholders meeting will share information from the meeting. The TAC will discuss their jurisdiction issues and ideas related to the next EDC's meeting discussion topic (right-of-way acquisition). The TAC will be asked to identify potential SVMPO attendees for the next EDC Stakeholder's Meeting scheduled for December 13th.

This is an informational item.

14. SOUTHCENTRAL DISTRICT REPORT

ADOT and/or the Administrator will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

This is an informational item.

15. UPCOMING SCHEDULED MEETINGS and ADMINISTRATOR'S REPORT

SVMPO Board Meeting set for November 15, 2018 at 3:30 p.m. Sierra Vista City Hall
SEAGO Meeting set for November 15, 2018 at 10:00 a.m. Cochise College, Benson, AZ
EDC Stakeholder Meeting set for December 13, 2018 at 10:00 a.m., MAG office, Phoenix. AZ
SVMPO Offices Closed: November 12; November 22, 23; December 24, 25; Jan. 1st.
SVMPO Administrator Out of Office: November 8-13th

- ❖ The Administrator attended the Rural Summit on October 24-26th in Lake Havasu. A report will be given on national and state legislative positions related to transportation.
- ❖ The Administrator will share information about in-kind forms and jurisdiction match requirements.

16. ANNOUNCEMENTS AND UPDATES

A status update on project activities will be given by each member jurisdiction: Pavement Condition Survey; Adaptive Signal Control; North Garden/Fry Blvd Design; pending Charleston Road HSIP Project. This is the time set aside for the TAC Member to share information about jurisdiction projects and current events.

17. FUTURE AGENDA ITEMS

18. ADJOURNMENT

The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact Karen Lamberton at 520.515.8525 at least 72 hours before the meeting time to request accommodations.

Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con Karen Lamberton al numero 520.515.8525 por lo menos setenta y dos (72) hora antes de la conferencia.