



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES - FINAL

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee
Regular Meeting Minutes – Final
Wednesday, August 1, 2018
10:30 AM

Web: www.SVMPO.org

Email: SVMPO@SierraVistaAZ.gov

To attend the meeting via telephone,
call 1-415-655-0001. Meeting number 807998048.

Enter # for Attendee ID

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

SVMPO TAC MEMBERS IN ATTENDANCE

Chair	Matt McLachlan, Director Community Development, City of Sierra Vista
Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
Member	Alternate: Karen Lamberton, Transportation Planner, Cochise County
Member	Mark Hoffman, Arizona Department of Transportation
Member	Jennifer Fuller, Town Clerk, Town of Huachuca City

SVMPO Interim Administrator Andrea Castañon

OTHERS PRESENT:

James Meyer – ADOT
Jothan Samuelson – Works Consulting
Angela Dixon-Maher – City of Sierra Vista, Senior Civil Engineer (for Jing Luo)
Tricia Gerrodette – Member of the public

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

1. CALL TO ORDER AND ROLL CALL

Chair McLachlan called the meeting to order at 10:35 a.m.

2. ACCEPTANCE OF THE AGENDA

Chair McLachlan asked for a motion to accept the agenda of March 6, 2018. Vice-Chair Flissar moved to accept, member Hoffman seconded. The motion passed, unanimously.

August 1, 2018

3. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No one spoke at the call to the public

4. APPROVAL OF MEETING MINUTES

TAC Regular Meeting of June 5, 2018

Chair McLachlan asked for a motion to accept the minutes of June 5, 2018. Member Lamberton moved to accept, Vice Chair Flissar seconded. The motion passed, unanimously.

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Members, SVMPO Administrator or other invitees.

Summary:

- ***SVMPO approval of Transportation Improvement Program (TIP) –TIP approved by the SVMPO Board on July 19, 2018.***
- ***Work Program and budget – The SVMPO Work Program and budget for fiscal year 2019 was approved by the Board on May 17, 2018.***
- ***SVMPO selected Administrator – Ms. Lamberton was selected and approved as the SVMPO Board Administrator on July 19, 2018. Her start date is scheduled for August 27, 2018.***
- ***Transportation Asset Management (TAM) Performance Measures Charter – Ms. Castañon informed the TAC the SVMPO Board did not approve the Charter and instead moved and voted to table the vote until additional information could be provided.***
- ***Project updates – Chair McLachlan requested an update on the HURF exchange administered by the City of Sierra Vista and the HSIP project, administered by ADOT. Ms. Flissar explained IGAs for both projects have arrived for review/approval. She indicated there are some challenges and concerns with each. The City is reviewing them and has requested some changes in the language. The timeliness of the results of those discussions will determine when the IGAs are presented to Council, and therefore approved. Ms. Flissar expects to have them to Council before their September 13 meeting.***

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

6. PRESENTATION/DISCUSSION: Federal Functional Classification (FFC) Rebalancing

James Meyer

Summary: Working session to review and discuss ADOT FFC rebalancing draft and suggested changes. Ms. Flissar and Ms. Lamberton provided input on several segments proposed for change in the FFC rebalancing draft. The TAC discussed with the consulting team and the group reach consensus on roadway classification for the following segments.

1. **Giulio Cesare Ave (N) from SR-90 to Begin/End/Cul-de-sac should remain a Minor Arterial, based mostly on School traffic but also based on use as a bypass for the 90/92.**

Works Consulting response: *The comment makes sense to us for the portion of the road south of Charleston Rd. However, we still feel that the spur north of the Charleston Rd should be a Major Collector, mostly because it's short and dead ends. Note that Major Collectors often exist in urban areas as four lane roads with a center-lane.*

2. **Avenida Del Sol from Snyder Blvd to SR-90 is the south portion of the same Giulio Cesare Ave and should stay Minor Arterial for the same reasons.**

Works Consulting response: *This makes plenty of sense. Note that the connecting Snyder Blvd from Avenida Del Sol to SR-92 could for the same reasons remain a Minor Arterial. We think that is justified for the reasons discussed in relation to Avenida Del Sol.*

3. **Coronado Dr (N) from N Moorman Ave to SR-90 should remain a Minor Arterial, based on connectivity between Hwy 90 (Principal Arterial) and MLK/Coronado (Minor Arterial).**

Works Consulting response: *This makes sense and will be changed accordingly.*

4. **San Xavier Rd site should possibly be classified a Minor Collector.**

Works Consulting response: *For now, this roadway will be left the way it's currently suggested until additional review and input is provided.*

7. UPCOMING SCHEDULED MEETINGS

- SVMPO Board: September 20, 2018, 3:30 p.m., City Hall

8. ADJOURNMENT

Chair McLachlan adjourned the meeting at 11:54 a.m.