



**SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION
EXECUTIVE BOARD
MEETING MINUTES: JULY 19, 2018**



MEETING LOCATION:

City of Sierra Vista, City Hall
City Manager's Conference Room
1011 North Coronado Drive
Sierra Vista, AZ 85635

To attend the meeting by telephone:
Call 1-415-655-0001. Meeting # 807998048.
Enter # for Attendee ID. For Arizona Relay
Service use 1-800-367-8939, or dial 7-1-1.

MEETING DATE AND TIME:

July 19, 2018
3:30 PM

**FOR MORE INFORMATION OR TO REQUEST
ACCOMMODATION FOR SPECIAL NEEDS:**

Website: www.svmmpo.org
Email: SVMPO@SierraVistaAZ.gov
Administrator Phone: 520-515-8525

EXECUTIVE BOARD MEMBERS IN ATTENDANCE:

Chair	Rick Mueller, Mayor, City of Sierra Vista
Member	Rachel Gray, Councilmember, City of Sierra Vista (arrived 3:46 p.m.)
Member	Craig Mount, Councilmember, City of Sierra Vista
Member	Joy Banks, Councilmember, Town of Huachuca City
Member (Non-Voting)	Rod Lane, Arizona Department of Transportation

EXECUTIVE BOARD MEMBERS ABSENT

Vice-Chair Pat Call, Supervisor, Cochise County

STAFF:

SVMPO Interim Administrator: Andrea Castañon

OTHERS PRESENT:

Mark Hoffman - ADOT
Jeremy Moore - ADOT
Carolyn Umphrey – Citizen
Karen Lamberton – SVMPO TAC Member

1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:34 p.m. Chairman Mueller, Members Mount, Banks and Lane were present. A quorum was present.

2. ACCEPTANCE OF THE AGENDA

Chair Mueller asked for a motion to accept the agenda of July 19, 2018, Regular Meeting of the SVMPO Board of Directors.

MOTION: Member Craig Mount

SECOND: Member Joy Banks

ACTION: PASSED UNANIMOUSLY 3/0

3. CALL TO THE PUBLIC

This is the time set aside for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H) action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No one requested to speak at the Call to the Public.

4. APPROVAL OF MEETING MINUTES (for May 17, 2018)

Chair Mueller asked for a motion to accept Regular Meeting Minutes of the SVMPO Board of Directors.

MOTION: Member Craig Mount

SECOND: Member Joy Banks

ACTION: PASSED UNANIMOUSLY 3/0

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

- ❖ Member Rod Lane provided updates on the changes to the structuring of ADOT's, South Central District. He introduced Mr. Jeremy Moore as the Assistant District Engineer.
- ❖ Mr. Jeremy Moore provided updates to the current ADOT construction projects taking place within the SVMPO Boundaries.
- ❖ Member Craig Mount addressed concerns with the traffic controls currently in place along SR 90. Mr. Moore stated he would look into it and see if additional and/or improved controls could be put in place.
- ❖ Member Joy Banks provided information on the status of the Huachuca City bus operations, budget and plans.

Member Rachel Gray arrived during Announcements and Updates at 3:46 p.m.

OLD BUSINESS: DISCUSSION/POSSIBLE ACTION

6. DISCUSSION/ACTION: Fiscal Year 2019-2023 Transportation Improvement Program (TIP)

Ms. Castanon stated that she had responded to public comments/questions via e-mail and included the SVMPO responses in the meeting agenda. There was no further discussion regarding the FY19-23 TIP. Chair Mueller asked for a motion to approve the FY 19 Transportation Improvement Program.

MOTION: Member Craig Mount
SECOND: Member Rachel Gray
ACTION: PASSED UNANIMOUSLY 4/0

7. DISCUSSION/ACTION: SVMPO selection and contract for Ms. Karen Lamberton, SVMPO Administrator.

Ms. Lamberton will begin SVMPO Board Administrator duties effective August 27, 2018.
Chair Mueller asked for a motion to approve the selection and contract.

MOTION: Member Craig Mount
SECOND: Member Rachel Gray
ACTION: PASSED UNANIMOUSLY 4/0

NEW BUSINESS: PRESENTATION/DISCUSSION/POSSIBLE ACTION

8. PRESENTATION/DISCUSSION - SEAGO/SVMPO Strategic Highway Safety Plan (SHSP)

Ms. Karen Lamberton (SVMPO TAC member) presented an executive summary highlighting the final Safety Report. Ms. Lamberton also advised the Board that the SVMPO was awarded HSIP funds for Charleston Rd. safety improvements along the unincorporated County section.

Informational Item: No Action

9. DISCUSSION/POSSIBLE ACTION – SVMPO Charter

SVMPO/Vista Transit Performance Measure Targets and data sharing. There were several questions on the specifics of the performance measures and targets and if the data requirements was data that Vista Transit could and was collecting. The Board was advised that the intent of the Charter was only to create a framework for open communication among the interested parties (ADOT, SVMPO, and Vista Transit). Chair Mueller proposed/recommended tabling the motion to vote on approving the Charter, as presented, until a briefing from Vista Transit or Ms. Sharon Flissar, Director of Public Works, could be arranged.

MOTION: Member Craig Mount
SECOND: Member Rachel Grey
ACTION: PASSED 3/1 Members Mount, Gray and Chair Mueller voting to table the vote on the Charter; Member Joy Banks voting against the Motion to table the vote on the Charter.

10. UPCOMING SCHEDULED MEETINGS

- ❖ SVMPO TAC: August 1, 2018, 10:30 a.m., Public Works Pete Castro Center, Main conference room
- ❖ SVMPO Board: September 20, 2018, 3:30 p.m., City Hall, City Manager’s conference room

11. ADJOURNMENT

Chair Mueller adjourned the meeting at 4:28 p.m.