



REGULAR MEETING AGENDA

Sierra Vista Metropolitan Planning Organization

Regular Meeting

Thursday, November 16, 2017

3:30 PM

Web: www.SVMPO.org

Email: SVMPO@SierraVistaAZ.gov

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

SVMPO Board of Directors

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Rachel Gray, Councilmember, City of Sierra Vista
Member	Craig Mount, Councilmember, City of Sierra Vista
Member	Rod Lane, Arizona Department of Transportation
SVMPO Administrator	Dan Coxworth, AICP

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

1. **CALL TO ORDER AND ROLL CALL**

2. **ACCEPTANCE OF THE AGENDA**

3. **CALL TO THE PUBLIC**

Although not required, please let the Chair know before the meeting begins if you wish to speak during the Call to the Public about anything that is **NOT** on the agenda.

4. **APPROVAL OF MEETING MINUTES**

SVMPO Regular Meeting of September 14, 2017

5. **ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

- ADOT's Proposed Five Year, 2019-2023, Projects

November 16, 2017

OLD BUSINESS: PRESENTATION / DISCUSSION/POSSIBLE ACTION

6. POSSIBLE ACTION / PRESENTATION / DISCUSSION: Sierra Vista MPO, Metropolitan Planning Area (MPA) Boundary (Attached) (Board Workbook Tab A)

Dan Coxworth

Summary: Follow up discussion of expanding the SVMPO's current MPA and possible action to expand the SVMPO MPA Boundary.

Recommendation: Staff recommends placing the proposed MPA Planning Boundary in to a 30-day public notice/review. Final approval scheduled for the next SVMPO Board meeting in January.

NEW BUSINESS: PRESENTATION / DISCUSSION / POSSIBLE ACTION

7. POSSIBLE ACTION: 2018 SVMPO Board of Directors Meeting Schedule (Attached) (Board Workbook Tab B)

Dan Coxworth

Summary: Proposed 2018 SVMPO Board of Directors regular meeting schedule

8. DISCUSSION: Future Agenda Items

SVMPO Board

9. UPCOMING SCHEDULED MEETINGS

- SVMPO Board: January TBD, 3:30 p.m., City Hall

10. ADJOURNMENT

For special needs and accommodations, please contact Daniel Coxworth before the meeting or activity. Mr. Coxworth can be reached at 520-439-2178 or email Dan.Coxworth@SierraVistaAZ.GOV or through Arizona Relay Service at 1-800-367-8939, or by dialing 7-1-1



REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization

Regular Meeting Minutes

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City of Sierra Vista

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1011 North Coronado Drive

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SVMPO Board of Directors

(One or more members may participate via teleconference)

PRESENT:

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Craig Mount, Councilmember, City of Sierra Vista
Member	James Gomes Alternative representative for Rod Lane, Arizona Department of Transportation
SVMPO Administrator	Dan Coxworth, AICP

ABSENT:

Member	Rachel Gray, Councilmember, City of Sierra Vista
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MEMBERS OF THE PUBLIC:

Kevin Adam, Rural Transportation Advocacy Council (RTAC) (via teleconference)

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:32 p.m.

2. ACCEPTANCE OF THE AGENDA

Chair Mueller asked for a motion to accept the agenda of September 14, 2017, Regular Meeting of the SVMPO Board of Directors. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0

September 14, 2017

3. **CALL TO THE PUBLIC**
No one from the public spoke

4. **APPROVAL OF MEETING MINUTES**

Chair Mueller asked for a motion to accept the SVMPO meeting minutes of May 18, 2017, Regular Meeting of the SVMPO Board of Directors. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0

5. **ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

Kevin Adam, Rural Transportation Advocacy Council (RTAC) (via teleconference) updated the Board on National and State legislative issues.

OLD BUSINESS: PRESENTATION / DISCUSSION/POSSIBLE ACTION

6. **PRESENTATION / DISCUSSION: Sierra Vista MPO, Metropolitan Planning Area (MPA) Boundary (Attached) (Board Workbook Tab A)**
Dan Coxworth

Summary: Follow up discussion of expanding the SVMPO's current MPA. Memorandum from May Board of Directors meeting is included to provide background information and analysis.

Mr. Coxworth provided an overview of the proposed SVMPO, MPA. The Board discussed the expansion of the MPA at their regular meeting on May 18, 2017. The Board directed the SVMPO Administrator to contact the Town of Huachuca City to determine if the Town is interested in becoming a member jurisdiction of the SVMPO.

Chair Mueller asked for a motion to place the expanded MPA in a 30-day public review period, to be heard at the next SVMPO Board of Directors meeting on November 16. Work Program & Budget. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0

NEW BUSINESS: PRESENTATION / DISCUSSION / POSSIBLE ACTION

7. **POSSIBLE ACTION: Amend the fiscal year 2018 Work Program & Budget (Attached) (Board Workbook Tab B)**
Dan Coxworth

Summary: Minor revisions to the SVMPO FY18 Work Program & Budget.

September 14, 2017

Mr. Coxworth provided an overview of the proposed changes to the SVMPO Work Program and Budget. Typically the Budget is amended after the Federal Fiscal Year on October 1 to reflect the funds available to the SVMPO accurately.

A discussion ensued concerning the addition of an intern to assist the SVMPO in data collection, Geographic Information Systems (GIS) data input, and address verification in preparation for the U.S. Census in 2020. Member Mount expressed concerns that the City should consider hiring additional staff, if needed, to assist and support the GIS.

Chair Mueller asked for a motion to approve the amended the Fiscal Year 2018 Work Program & Budget. Vice-Chair Call so moved, and Member Mount seconded. The motion passed, 3/1 (Dissent: Mount)

8. DISCUSSION / POSSIBLE ACTION: Arizona Safety Performance Targets (Attached) Board Workbook Tab C)

Dan Coxworth

Summary: Review draft letter to adopt Arizona Safety Performance Targets.

Mr. Coxworth explained that the SVMPO could adopt the State's safety performance targets or develop their targets. Adopting the State's targets does not put at risk funding available to the SVMPO if the State does not reach established targets.

Chair Mueller asked for a motion to place the adopt ADOT's, Arizona Safety Performance Targets. Member Mount so moved, and Vice-Chair Call seconded. The motion passed unanimously, 4/0

9. DISCUSSION / POSSIBLE ACTION: Draft Interstate 15 Resolution (Attached) Board Workbook Tab D)

Dan Coxworth

Summary: Arizona COGs and MPOs draft Resolution to ADOT to find alternative funding sources to Arizona Interstate 15.

Mr. Coxworth provided an overview of the Resolution, which is also being considered or has been passed by other MPOs and COGs in the State. Interstate 15 is located in the northwest corner of the State and requires funds to fix six bridges. The Resolution encourages the ADOT to find resources, other than State funds, to repair the bridges.

Chair Mueller asked for a motion to approve Resolution 2018-01 to ADOT to find alternative funding sources to Arizona Interstate 15. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0

10. DISCUSSION: Future Agenda Items

SVMPO Board

September 14, 2017

11. UPCOMING SCHEDULED MEETINGS

- SVMPO Board: November 16, 2017, 3:30 p.m., City Hall

12. ADJOURNMENT

Chair Mueller Adjourned the meeting at 4:39 p.m.



MEMORANDUM

Sierra Vista Metropolitan Planning Organization

To: SVMPO Board of Directors

From: Dan Coxworth, SVMPO Administrator

Date: November 16, 2017

Subject: Proposed Sierra Vista MPO, Metropolitan Planning Area (MPA) Boundary

Background:

The SVMPO Administrator attended and presented at the October 12, 2017, Huachuca City Town Council regular meeting about the SVMPO. The Huachuca Town Council voted unanimously to become a member of the SVMPO. As such, the proposed MPA boundaries include the Town of Huachuca City. Including Huachuca City allows the MPA to extend further north to the City of Benson incorporated limits.

At the September 14, 2017, Board of Directors Regular meeting, the Board decided to move forward with expanding the SVMPO Metropolitan Planning Area (MPA). The proposed MPA boundary did not include Huachuca City. However, the Board directed the SVMPO Administrator to contact Huachuca City concerning their interest in becoming a member jurisdiction of the MPO.

At the May 18, 2017, Board of Directors Regular meeting, the Board was provided some options to expand the Metropolitan Planning Area (MPA). The discussion primarily focused on how far to extend the MPA to the east in Cochise County and if Huachuca City should be approached to determine their interest in becoming a member jurisdiction of the SVMPO.

Current MPA:

Sierra Vista MPO Census 2010 Data	
Topic	Estimate
General	
Total Acres	109,344.7
Total Square Miles	170.9
Total Population	55,368

The above population is determined by 2010 census blocks that are in the MPA. A census block is the smallest geographic unit and boundaries often change per decennial census. The current SVMPO MPA crosses over census tract boundaries, making it difficult to calculate the correct population accurately. If the MPA boundaries are altered, staff recommends the new MPA boundary to fully include, as much as possible, 2010 census block groups to accurately calculate the population in the MPA.

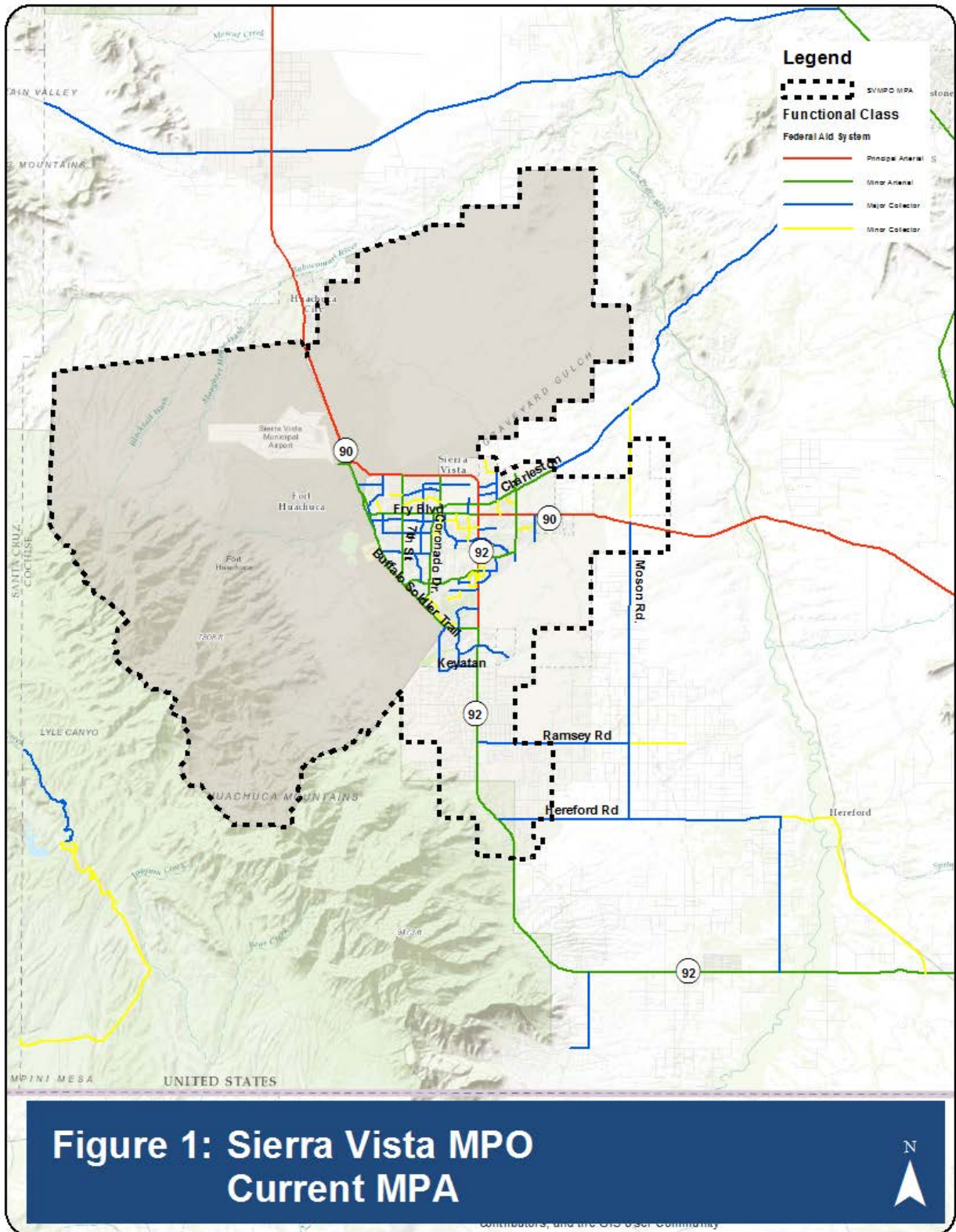
Financial:

The SVMPO receives federal and state transportation funds that are allocated for specific purposes. Below is an overview of the financial implications of expanding the SVMPO's MPA.

Transportation Planning Funds: Transportation Planning funds are allocated to the SVMPO for the administration of the SVMPO and transportation plans and studies. Expansion of the MPA will result in no change in the annual amount of transportation planning funds the SVMPO receives.

Surface Transportation Block Grant (STBG) Funds: STBG funds are the most flexible funds for design and construction of Federal Aid System, Functionally Classified roads in the SVMPO MPA (Figure 1, page 4). STBG Funds are directly allocated to the SVMPO for SVMPO member jurisdictions. The amount of STBG funds the SVMPO receives is based on the population of the SVMPO MPA. It is anticipated that in the fiscal year 2018, STBG funds can be exchanged for State funds with the reintroduction of the ADOT's HURF (Highway User Revenue Funds) Exchange Program. Expansion of the MPA will increase the amount of STBG funds allocated to the SVMPO and lower SEAGO's allocation by approximately \$5.55 per person.

It is important to note that federal transportation funds are distributed to the region from the Federal Highway Trust Fund (via the State). The federal gasoline tax and other fees fund the Highway Trust Fund - 18.4 cents per gallon of gasoline, 24.4 cents per gallon for diesel, and other taxes/fees.

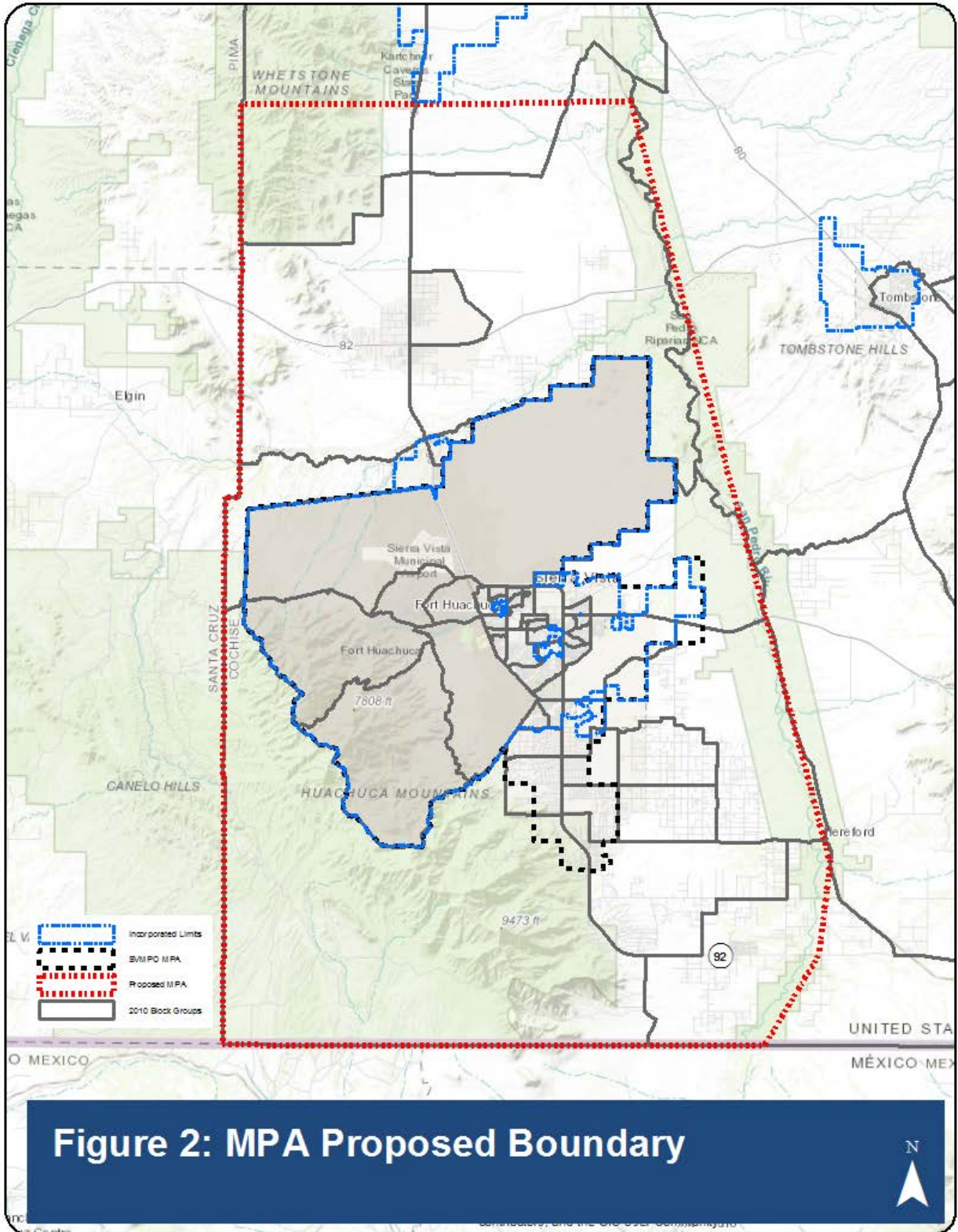


Proposed MPA

Figure 2, page 5 illustrates the proposed boundary. The proposed boundary primarily follows along U.S. Census Block Group boundaries, except for the southeastern border that is drawn near the San Pedro River and the northern boundary along the incorporated limits of the City of Benson.

The 2010 size and population of proposed MPA:

Selected Block Groups Census 2010 Data	
Topic	Estimate
General	
Total Acres	385,005
Total Square Miles	601
Total Population	70,466





Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2017-13

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, APPROVING AND AUTHORIZING MEMBERSHIP IN THE SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the objective of the Sierra Vista Metropolitan Planning Organization (SVMPO) is to carry out multi-jurisdictional planning, coordination, and integration of activities necessary to maintain a comprehensive, cooperative, and continuing transportation planning program; and

WHEREAS, SVMPO is the state and federally-designated transportation planning organization for the urbanized area of Sierra Vista, Arizona, and surrounding Cochise County; and

WHEREAS, SVMPO plans and coordinates surface transportation activities and improvements to maintain a comprehensive multi-agency transportation planning program for the Sierra Vista region; and

WHEREAS, the Mayor and Council have reviewed the planning and coordinating activities of SVMPO, and finds that they are vital to the long-term interests of the Town of Huachuca City and its residents; and

WHEREAS, the Town wishes to join SVMPO and become a member jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Huachuca City, Arizona, that:

1. The Town authorizes and approves membership in SVMPO.
2. Upon SVMPO's modification of its Bylaws and expansion of its designated planning area to incorporate the Town of Huachuca City, the Town shall become a member of SVMPO.
3. Upon inclusion and official membership in SVMPO, the Town Council will take action to designate its representative and alternate representative to the SVMPO Board.
4. The Town's officials and employees are hereby authorized and directed to take all steps necessary and proper in furtherance of SVMPO membership and participation in its activities.

PASSED AND ADOPTED by the Mayor and Common Council of the TOWN OF HUACHUCA CITY this 12th Day of October, 2017.



Ken Taylor, Mayor

ATTEST:

APPROVED AS TO FORM:



Tammy Mitchell, Town Clerk



Thomas Benavidez, Town Attorney



Memorandum

To: Sierra Vista Metropolitan Planning Organization Board of Directors
From: Daniel Coxworth, Administrator
Date: November 16, 2017
Subject: 2018 Board of Directors Meeting Schedule

The SVMPO Board of Directors are scheduled to meet the 3rd Thursday of the month, every other month at 3:30 p.m.

Meeting location is at City Hall.

2017 Meeting Schedule:

January 18, 3:30 p.m.

March 15, 3:30 p.m.

May 17, 3:30 p.m.

July 19, 3:30 p.m.

September 22, 3:30 p.m.

November 15, 3:30 p.m.