



# REGULAR MEETING MINUTES

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Sierra Vista Metropolitan Planning Organization  
Regular Meeting Minutes  
Thursday, September 14, 2017  
3:30 PM  
Web: [www.SVMPO.org](http://www.SVMPO.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

City of Sierra Vista  
City Hall  
City Manager's Conference Room  
1011 North Coronado Drive  
Sierra Vista, AZ 85635

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## SVMPO Board of Directors

(One or more members may participate via teleconference)

### PRESENT:

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Craig Mount, Councilmember, City of Sierra Vista
Member	James Gomes Alternative representative for Rod Lane, Arizona Department of Transportation
SVMPO Administrator	Dan Coxworth, AICP

### ABSENT:

Member	Rachel Gray, Councilmember, City of Sierra Vista
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### MEMBERS OF THE PUBLIC:

Kevin Adam, Rural Transportation Advocacy Council (RTAC) (via teleconference)

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

## 1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:32 p.m.

## 2. ACCEPTANCE OF THE AGENDA

*Chair Mueller asked for a motion to accept the agenda of September 14, 2017, Regular Meeting of the SVMPO Board of Directors. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0*

3. **CALL TO THE PUBLIC**  
No one from the public spoke

4. **APPROVAL OF MEETING MINUTES**

*Chair Mueller asked for a motion to accept the SVMPO meeting minutes of May 18, 2017, Regular Meeting of the SVMPO Board of Directors. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0*

5. **ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

*Kevin Adam, Rural Transportation Advocacy Council (RTAC) (via teleconference) updated the Board on National and State legislative issues.*

**OLD BUSINESS: PRESENTATION / DISCUSSION/POSSIBLE ACTION**

6. **PRESENTATION / DISCUSSION: Sierra Vista MPO, Metropolitan Planning Area (MPA) Boundary (Attached) (Board Workbook Tab A)**  
*Dan Coxworth*

*Summary: Follow up discussion of expanding the SVMPO's current MPA. Memorandum from May Board of Directors meeting is included to provide background information and analysis.*

Mr. Coxworth provided an overview of the proposed SVMPO, MPA. The Board discussed the expansion of the MPA at their regular meeting on May 18, 2017. The Board directed the SVMPO Administrator to contact the Town of Huachuca City to determine if the Town is interested in becoming a member jurisdiction of the SVMPO.

*Chair Mueller asked for a motion to place the expanded MPA in a 30-day public review period, to be heard at the next SVMPO Board of Directors meeting on November 16. Work Program & Budget. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0*

**NEW BUSINESS: PRESENTATION / DISCUSSION / POSSIBLE ACTION**

7. **POSSIBLE ACTION: Amend the fiscal year 2018 Work Program & Budget (Attached) (Board Workbook Tab B)**  
*Dan Coxworth*

*Summary: Minor revisions to the SVMPO FY18 Work Program & Budget.*

Mr. Coxworth provided an overview of the proposed changes to the SVMPO Work Program and Budget. Typically the Budget is amended after the Federal Fiscal Year on October 1 to reflect the funds available to the SVMPO accurately.

A discussion ensued concerning the addition of an intern to assist the SVMPO in data collection, Geographic Information Systems (GIS) data input, and address verification in preparation for the U.S. Census in 2020. Member Mount expressed concerns that the City should consider hiring additional staff, if needed, to assist and support the GIS.

***Chair Mueller asked for a motion to approve the amended the Fiscal Year 2018 Work Program & Budget. Vice-Chair Call so moved, and Member Mount seconded. The motion passed, 3/1 (Dissent: Mount)***

**8. DISCUSSION / POSSIBLE ACTION: Arizona Safety Performance Targets (Attached) Board Workbook Tab C)**  
*Dan Coxworth*

*Summary: Review draft letter to adopt Arizona Safety Performance Targets.*

Mr. Coxworth explained that the SVMPO could adopt the State's safety performance targets or develop their targets. Adopting the State's targets does not put at risk funding available to the SVMPO if the State does not reach established targets.

***Chair Mueller asked for a motion to place the adopt ADOT's, Arizona Safety Performance Targets. Member Mount so moved, and Vice-Chair Call seconded. The motion passed unanimously, 4/0***

**9. DISCUSSION / POSSIBLE ACTION: Draft Interstate 15 Resolution (Attached) Board Workbook Tab D)**  
*Dan Coxworth*

*Summary: Arizona COGs and MPOs draft Resolution to ADOT to find alternative funding sources to Arizona Interstate 15.*

Mr. Coxworth provided an overview of the Resolution, which is also being considered or has been passed by other MPOs and COGs in the State. Interstate 15 is located in the northwest corner of the State and requires funds to fix six bridges. The Resolution encourages the ADOT to find resources, other than State funds, to repair the bridges.

***Chair Mueller asked for a motion to approve Resolution 2018-01 to ADOT to find alternative funding sources to Arizona Interstate 15. Vice-Chair Call so moved, and Member Mount seconded. The motion passed unanimously, 4/0***

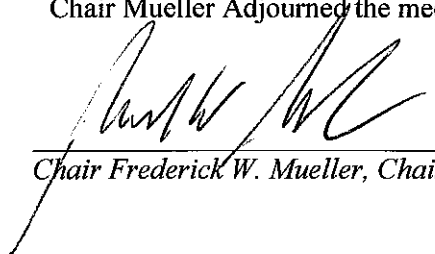
**10. DISCUSSION: Future Agenda Items**  
*SVMPO Board*

**11. UPCOMING SCHEDULED MEETINGS**

- SVMPO Board: November 16, 2017, 3:30 p.m., City Hall

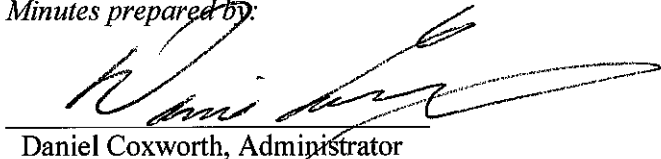
**12. ADJOURNMENT**

Chair Mueller Adjourned the meeting at 4:39 p.m.



*Chair Frederick W. Mueller, Chair, SVMPO*

*Minutes prepared by:*



*Daniel Coxworth, Administrator*