



REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization Regular Meeting
Thursday, March 9, 2017
3:30 PM

Web: www.SVMPO.org
Email: SVMPO@SierraVistaAZ.gov

SVMPO Board of Directors

Present

(One or more members may participate via teleconference)

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice-Chair	Pat Call, Supervisor, Cochise County
Member	Rachel Gray, Councilmember, City of Sierra Vista
Member	Rod Lane, Arizona Department of Transportation
SVMPO Administrator	Dan Coxworth, AICP

Absent:

Member	Craig Mount, Councilmember, City of Sierra Vista
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Members of the Public:

Jere Fredenburgh
Trisha Gerrodette

Please let the Chair know before the meeting begins if you wish to speak about an item that is ON the agenda.

1. CALL TO ORDER AND ROLL CALL
2. ACCEPTANCE OF THE AGENDA

Chair Mueller asked for a motion to accept the agenda of March 9, 2017, Regular Meeting of the SVMPO Board of Directors. Vice-Chair Call so moved, and Member Gray seconded. The motion passed unanimously, 4/0

3. CALL TO THE PUBLIC

Jere Fredenburgh spoke at the call to the public concerning the transit study. Mrs. Fredenburgh asked if the Board had been briefed about the methodology and if the methodology is available to the public.

Trisha Gerrodette spoke at the call to the public concerning the November minutes. Ms. Gerrodette would like to know more information about the HURF Exchange Program. Ms. Gerrodette expressed concerns about the public review of the revision made to the Fiscal Year 2017 Work Program & Budget.

4. APPROVAL OF MEETING MINUTES

SVMPO Regular Meeting of January 26, 2017

Chair Mueller asked for a motion to accept the SVMPO regular meeting minutes of January 26, 2017, as written. Member Gray so moved, and Vice-Chair Call seconded. The motion passed unanimously, 4/0 (Member Gray abstained)

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by Board Members, SVMPO Administrator or other invitees.

Member Lane announced the Arizona Transportation Board next meeting is scheduled to take place in Tucson. A new maintenance supervisor for the ADOT St. David maintenance district will be hired soon.

Mr. Coxworth provided an update concerning the ADOT HURF Exchange Program.

The HURF Exchange Program is expected to be implemented in Fiscal Year 2018. The program is:

- Less restrictive for design and construction standards.
- Less project oversight
- 90% of funds are received up front

Eligible projects include road project that are on the Federal Aid system, and all projects are to be placed on the SVMPO TIP.

NEW BUSINESS: PRESENTATION / DISCUSSION / POSSIBLE ACTION

6. **POSSIBLE ACTION: Fiscal Year 2018 Work Program & Budget (Attached) (Board Workbook Tab A)**

Dan Coxworth

Summary: Annual budget of the SVMPO for Fiscal Year 2018. Placed in 30-day public review

Mr. Coxworth provided an overview of the Fiscal Year 2018 Work Program & Budget. The budget identifies the activities of the MPO for the next fiscal year.

The Technical Advisory Committee meet on February 28 and is recommending the Work Program & Budget be placed in a 30-day public review period to begin on April 14, 2017.

Chair Mueller raised concerns about the funding for the professional membership for the Bicycle

Pedestrian Advisory Committee. Also the value of the MPO staff attending out-of-state conferences.

Mr. Coxworth explained the membership to the Association of Pedestrian and Bicycle Pedestrian will provide resources and on-line training for the BPAC members. Out of State travel is required to be listed in the Work Program.

Member Gray requested to see the agenda for the Association of Metropolitan Planning Organization (AMPO) to better understand the value of sending staff to the conference.

Chair Mueller asked for a motion to place the Fiscal Year 2018 Work Program and Budget into a 30-day public review beginning April 14, 2017. Member Gray so moved, and Vice-Chair Call seconded. The motion passed unanimously, 4/0

7. POSSIBLE ACTION: Fiscal Year 2018 – 2022 Transportation Improvement Program (TIP) (Tab B)

Dan Coxworth

Summary: Projects to be placed on the SVMPO TIP using STBG and HSIP Funds. Placed in 30-day public review

Mr. Coxworth explained that the SVMPO receives federal aid funds, Surface Transportation Block Grant (STBG) funds and Safety funds (HSIP) for projects in the SVMPO region.

The top project requested by the TAC is the North Garden/Fry Blvd. Phase 1 road project.

The City's transit service is also required to be placed on the TIP. The City will provide an update of Vista Transit budget before the 30-day public review period.

The dollar amounts in the draft TIP for Vista Transit are close, but that the City is still working on the budget for Vista Transit and that the accurate numbers will be placed in the TIP before April 14, 2017, for the 30-public review period.

Chair Mueller asked for a motion to place the SVMPO 2018-2022 TIP into a 30-day public review beginning April 14, 2017. Member Gray so moved, and Vice-Chair Call seconded. The motion passed unanimously, 4/0

8. POSSIBLE ACTION: Bicycle Pedestrian Advisory Committee (BPAC) Appointments (Attached) (Tab C)

Dan Coxworth

Summary: Appointments to the SVMPO BPAC.

The SVMPO Board approved the creation of the Bicycle Pedestrian Advisory Committee. The SVMPO accepted applications from members of the community to serve on the special committee.

Twelve applications were received for 5-7 available spots on the BPAC.

The members of the BPAC are a balance between people that are interested in bicycling and pedestrian.

Chair Mueller would like to see the school district involved in the BPAC as there are needs in the

community to provide safe routes to school for children walking and biking to school.

Mr. Coxworth explained that one of the main plans the BPAC will help develop is a Safe Routes to School Plan.

Chair Mueller asked for a motion to approve appointments to the SVMPO Bicycle and Pedestrian Advisory Committee. Vice-Chair Call so moved, and Member Gray seconded. The motion passed unanimously, 4/0

9. DISCUSSION: Future Agenda Items
SVMPO Board

The Work Program and TIP will be placed on the next agenda for the SVMPO Board of Directors next meeting on May 18, 2017

10. UPCOMING SCHEDULED MEETINGS
➤ SVMPO Board: May 18, 2017

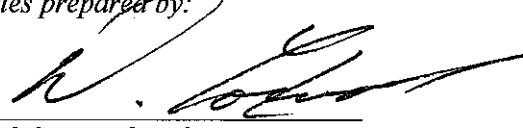
11. ADJOURNMENT

Chair Mueller adjourned the meeting at 4:14 p.m.



Chair Frederick W. Mueller, Chair, SVMPO

Minutes prepared by:



Daniel Coxworth, Administrator

Sierra Vista Metropolitan Planning Organization
 Board of Directors Regular Meeting
 May 18, 2017, 3:30 p.m.

Name (Please Print)	Contact Information (Optional)
YVONNE MAYER	
Julie Fricker	
Tricia Gerrodette	tricia.gerrodette@gmail.com
Mike Normand	City of Sierra Vista
Gwen Carlton	City of Sierra Vista