



# TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization  
Technical Advisory Committee (TAC)  
**Regular Meeting**  
Thursday, September 1, 2016  
3:00 PM

Public Works, Pete Castro Center  
Main Conference Room  
401 Giulio Cesare Avenue  
Sierra Vista, AZ 85635

Web: [www.SVMPO.org](http://www.SVMPO.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

## SVMPO TAC MEMBERS:

(One or more members may participate via teleconference)

Chair	Matt McLachlan, Director Community Development, City of Sierra Vista
Member	Karen Riggs, Highway & Floodplain Director, Cochise County Designated Alternate: Karen Lamberton, Transportation Planner, Cochise County
Member	Jing Luo, City Engineer
Member	Mark Hoffman, Arizona Department of Transportation (via

## ABSENT:

Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
------------	---

## STAFF:

SVMPO Administrator	Dan Coxworth
---------------------	--------------

### 1. CALL TO ORDER AND ROLL CALL

Chair McLachlan called the meeting to order at 3:05 p.m.

### 2. CALL TO THE PUBLIC

Although not required, please let the Chair know before the meeting begins if you wish to speak during the Call to the Public about anything that is **NOT** on the agenda.

No members of the public were present.

### 3. ACCEPTANCE OF THE AGENDA

Chair McLachlan asked for a motion to accept the agenda of September 1, 2016. Member Lamberton moved to accept, Member Luo seconded. The motion passed, 4 – 0.

4. **ACCEPTANCE OF MEETING MINUTES (ATTACHED)**

TAC Regular Meeting of April 14, 2016

**Minor changes**

**Chair McLachlan asked for a motion to accept the minutes of April 14, 2016. Member Lamberton moved to accept, Member Luo seconded. The motion passed, 4 – 0.**

5. **ANNOUNCEMENTS AND UPDATES**

Announcements and updates may be provided by TAC Members, SVMPO Administrator or other invitees.

Mrs. Lamberton stated that Supervisor Richard Searle would be replaced by Peggy Judd on the SVMPO Board of Directors.

Administrator Coxworth updated the TAC on current SVMPO funded projects to include:

**Origin & Destination Study:** As part of the study the consultant placed wi-fi detectors in ADOT signals to capture anonymous cell phone wi-fi and determine where people from Douglas are driving to and how long they are staying there. Once completed the Study may go before City Council in a City Council Work Session. The Study will establish a baseline condition for the transportation system and economic impacts to the region.

**Regional Safety Plan:** The Sierra Vista MPO is coordinating efforts with SEAGO to establish a Safety Plan that includes the SVMPO Planning Area. The process is expected to take 12 – 18 months. The Plan will provide recommendations on how to improve the safety of roads in the region.

**Fry Blvd. Corridor Study:** At a lengthy City Council Work Session the consultant presented the results of the Study. City Council expressed concerned about the cost of the improvements. The Study will go back to City Council sometime in the future.

The City is currently in the process of collecting traffic counts around the City. The counts will be available to the public on a website.

**PRESENTATION / DISCUSSION / POSSIBLE ACTION**

6. **POSSIBLE ACTION: Bicycle & Pedestrian Advisory Committee (BPAC) (Attached)**

*Dan Coxworth*

*Summary: Consideration and recommendation to the SVMPO Board to establish a Bicycle & Pedestrian Advisory Committee. See attached memo for more information.*

Mr. Coxworth provided an overview of the purpose of the BPAC. The BPCA is a recommendation in the approved SVMPO 2015 – 2040 Regional Transportation Plan (RTP). The SVMPO By-laws allows for

the creation of Special Committee. The Committee will be a standing committee. Members draw from community members with interest in bicycle and pedestrian facilities.

Mrs. Lamberton stated that the off-road bicycle facilities could also be considered by the BPAC. Also, she expressed concern with the verbiage that all members are expected to attend all meetings. The verbiage could be changed to state attendance is expected at most BPAC meetings.

Mr. Hoffman showed the BPAC establishing documents to ADOT staff and suggested that local law enforcement is involved.

**Chair McLachlan asked for a motion to recommend to the SVMPO Board of Directors approval of the BPAC. Member Lamberton moved to accept, Member Luo seconded. The motion passed 4 – 0.**

## 7. **DISCUSSION: FISCAL YEAR 2017 WORK PROGRAM & BUDGET**

*Dan Coxworth*

*Summary: An overview and discussion of the approved MPO Work Program & Budget to discuss minor amendments and currently programmed transportation planning studies and projects.*

At the April TAC meeting, the Work Program & Budget was reviewed by the TAC before approval by the SVMPO Board.

A discussion ensued about the Moson Road Corridor Study that is currently in the SVMPO Work Program and Budget. Mr. Coxworth asked if the county could initiate the project next calendar year. If not, then funds will be available for another project.

Mrs. Lamberton explained that what is needed is a right-of-way corridor with an analysis of fatal flaws. If there are fatal flaws, then an alternate corridor will need to be evaluated. Extending Moson Road to Highway 92 is in the County's Long Range Plan. One of the reasons to look at Moson Road was because of the public input process during the Buffalo Soldier Trail extension study. The Moson Road Study is not a high priority for the county and if the City has another study they would like completed that this would be fine.

Mr. Coxworth raised the concern that doing a Moson Road Corridor Study might raise an expectation of residents. Also, the use of Planning Funds does not Federalize a project.

In further discussion about Moson, the Study would provide more information about where there is existing right-of-way and what right-of-way is needed.

Mr. Coxworth asked that the county they could let him know if they wish to proceed with an explanation of why it is being done and what the Study would help accomplish.

Mr. Hoffman suggested a scoping document, such as a project assessment that would identify what needs to be done associated cost.

A discussion furthered ensued about different planning projects that qualify for MPO Planning Funds.

Mrs. Luo raised the possibility of a pavement analysis and maintenance/improvement plan. A discussion ensued about this possibility.

**No motion was made**

**8. FUTURE AGENDA ITEMS**

The revised Work Program & Budget will come back to the TAC for a recommendation to the Board at their November meeting.

**9. UPCOMING SCHEDULED MEETINGS**

➤ SVMPO Board Meeting –September 15, 3:30 p.m., City Hall

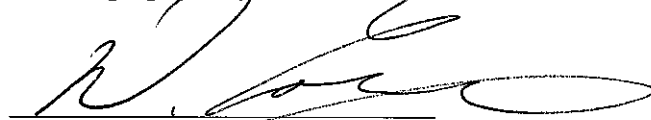
**10. ADJOURNMENT OF REGULAR MEETING**

**Chair McLachlan adjourned the meeting at 4:14 p.m.**



*Chair Matt McLachlan*  
*SVMPO Technical Advisory Committee*

*Minutes prepared by:*



*Dan Coxworth, Administrator*  
*Sierra Vista MPO*