



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee (TAC)
Regular Meeting
Thursday, April 14, 2016
3:00 PM

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

Web: www.SVMPO.org
Email: SVMPO@SierraVistaAZ.gov

SVMPO TAC MEMBERS:

(One or more members may participate via teleconference)

Chair	Karen Riggs, Highway & Floodplain Director, Cochise County Designated Alternate: Karen Lamberton, Transportation Planner, Cochise County
Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
Member	(VACANT), City Engineer
Member	Matt McLachlan, Director Community Development, City of Sierra Vista

ABSENT:

Member	Mark Hoffman, Arizona Department of Transportation (on phone)
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STAFF:

SVMPO Administrator	Dan Coxworth
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OTHER:

Bruce Piepo	Citizen
Tricia Gerrodette	Citizen

1. CALL TO ORDER AND ROLL CALL

Chair Riggs called the meeting to order at 3:00 p.m.

2. CALL TO THE PUBLIC

Although not required, please let the Chair know before the meeting begins if you wish to speak during the Call to the Public about anything that is **NOT** on the agenda.

3. ACCEPTANCE OF THE AGENDA

Chair Riggs asked for a motion to accept the agenda of April 14, 2016. Member Flissar moved to accept, Member McLachlan seconded. The motion passed, 3 – 0.

4. ACCEPTANCE OF MEETING MINUTES

TAC Regular Meeting of March 3, 2016

Chair Riggs asked for a motion to accept the minutes of March 3, 2016. Member Flissar moved to accept, Member McLachlan seconded. The motion passed, 3 – 0.

5. ANNOUNCEMENTS AND UPDATES

Announcements and updates may be provided by TAC Members, SVMPO Administrator or other invitees.

No announcements or updates were provided.

PRESENTATION / DISCUSSION / POSSIBLE ACTION

6. POSSIBLE ACTION: Elect SVMPO TAC Chair

Dan Coxworth

Summary: Elect Chair of the TAC to serve until the first TAC meeting of 2017

Chair Riggs asked for a motion to elect Matt McLachlan as Chair. The TAC voted to elect Mr. McLachlan as Chair. Passed, 3-0.

Mr. McLachlan will begin as Chair at the next TAC meeting.

7. POSSIBLE ACTION: Elect SVMPO TAC Vice-Chair

Dan Coxworth

Summary: Elect Vice-Chair of the TAC to serve until the first TAC meeting of 2017

Chair Riggs asked for a motion to elect Sharon Flissar as Vice-Chair. The TAC voted to elect Mrs. Flissar as Vice=Chair. Passed, 3-0.

8. POSSIBLE ACTION: SVMPO Transportation Improvement Program (TIP)

Dan Coxworth

Summary: Draft SVMPO TIP for review. The TIP will be placed in a 30-day public review/comment period before review/approval by the SVMPO Board of Directors at their May 19 meeting.

Mr. Coxworth gave a summary of the required TIP. At the last TAC meeting, the TAC discussed potential projects. The MPO is required to have a TIP now that the MPO has an approved Long-Range Transportation Plan. Mr. Coxworth gave a summary of funds available explaining that HSIP funds loaned to Maricopa Association of Governments (MAG) will be returned in FY18 as STP. Charleston Road will be added as a resurfacing project. The TIP is flexible and can be amended if necessary.

Member Flissar asked about the Transit items on the TIP. Mr. Coxworth explained the transit items are on the TIP as necessary. Member McLachlan asked about the amount of HURF available and how the funds can be used. Member Flissar explained it is used for operations and maintenance, funding the streets section of the City.

Tricia Gerrodette asked if there are any funds in the TIP for the Buffalo Soldier Trail extension. Mr. Coxworth explained that no funds are currently programmed for that project. Ms. Gerrodette stated she did not think Buffalo Soldier Trail was not in that bad of shape and that other roads in the area are in worse shape. Mrs. Lamberton explained that only certain roads in the community qualify for Federal Aid funds and that often it's difficult to tell without walking on the road.

The TIP will be placed in a 30-day public review before the SVMPO Board reviews for approval.

Chair Riggs asked for a motion to recommend to the Board for approval the Transportation Improvement Program (TIP). Vice-Chair Flissar made a motion to recommend approval of the TIP to the SVMPO Board as written. Seconded by Member McLachlan. The motion passed unanimously, 3/0.

9. POSSIBLE ACTION: FISCAL YEAR 2017 Work Program & Budget (Attached)

Dan Coxworth

Summary: Draft FY17 Work Program & Budget. The FY17 Work Program & Budget will be placed in a 30-day public review/comment period before review/approval by the SVMPO Board of Directors at their May 19 meeting.

Mr. Coxworth explained the projects in the Work Program & Budget are the same that was discussed at the last TAC Meeting. Member Flissar asked for an overview of the Moson Road Corridor Study. Mrs. Lamberton explained that the study would outline what is needed to deal with solving the problems of the corridor, identify and fatal flaws in the corridor and the need if any to extend Moson Road or identify other alternatives.

There was a discussion about future items to be placed in the Work Program such as the 2020 Census.

The Work Program & Budget will be placed in a 30-day public review. The SVMPO Board will review the Work Program & Budget at their next meeting.

Chair Riggs asked for a motion to recommend to the Board for approval the FY17 Work Program & Budget. Vice-Chair Flissar made a motion to recommend approval of the FT17 Work Program & Budget to the SVMPO Board as written. Seconded by Member McLachlan. The motion passed unanimously, 3/0.

10. FUTURE AGENDA ITEMS

TAC

11. UPCOMING SCHEDULED MEETINGS

- SVMPO Board Meeting – May 19, 3:30 p.m., City Hall
- SVMPO TAC - TBD

12. ADJOURNMENT OF REGULAR MEETING

Chair Riggs adjourned the meeting at 3:56.

Chair Karen Riggs

SVMPO Technical Advisory Committee

Minutes prepared by:



Dan Coxworth, Administrator

Sierra Vista MPO