



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee (TAC)
Regular Meeting
Thursday, March 3, 2016
1:30 PM

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

Web: www.SVMPO.org
Email: SVMPO@SierraVistaAZ.gov

SVMPO TAC MEMBERS:

(One or more members may participate via teleconference)

Chair	Karen Riggs, Highway & Floodplain Director, Cochise County Designated Alternate: Karen Lamberton, Transportation Planner, Cochise County
Vice-Chair	Sharon Flissar, Director Public Works, City of Sierra Vista
Member	(VACANT), City Engineer
Member	Matt McLachlan, Director Community Development, City of Sierra Vista
Member	Mark Hoffman, Arizona Department of Transportation (on phone)

STAFF:

SVMPO Administrator	Dan Coxworth
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OTHER:

Mark Blier	Citizen
Tricia Gerrodette	Citizen
Ed Stilling (on phone)	FHWA
Jason Hafner (on phone)	ADOT

1. CALL TO ORDER AND ROLL CALL

Chair Riggs called the meeting to order at 1:31 p.m.

2. CALL TO THE PUBLIC

Although not required, please let the Chair know before the meeting begins if you wish to speak during the Call to the Public about anything that is **NOT** on the agenda.

Trisha Gerodette provided comments and corrections concerning the Long Range Transportation Plan. Ms. Gerodette asked for a number of acres be assigned to the amount of State Land available - Page 24 of the RTP. Correction to the street name spelling of Martin Luther King Blvd. on Page 28.

Mr. Coxworth stated he would make the change and correction.

3. ACCEPTANCE OF THE AGENDA

Chair Riggs asked for a motion to accept the agenda of March 3, 2016. Member Flissar moved to accept, Member McLachlan seconded. The motion passed, 4 – 0.

4. ACCEPTANCE OF MEETING MINUTES (ATTACHED)

TAC Regular Meeting of December 3, 2015

Chair Riggs asked for a motion to accept the minutes of December 3, 2015. Member Flissar moved to accept, Member McLachlan seconded. The motion passed, 4 – 0. Member Flissar abstained from the vote.

5. ANNOUNCEMENTS AND UPDATES

Announcements and/or updates may be provided by TAC Members, SVMPO Administrator or other invitees.

Mr. Coxworth updated the TAC on the projects the MPO is currently working on or involved with to include:

- Fry Blvd. West End Corridor Study
- Strategic Highway Safety Plan: SVMPO is coordinating with SEAGO to develop the Plan. The consultant will be hired in the near future.
- Origin & Destination Study: The request for proposals are due back in the next week. Chair Riggs asked why there has not been interest in the project. Mr. Coxworth explained he didn't really know, but that the time of year the other RFQ was sent out at the end of the year which may have been bad timing for companies that conduct this type of work
- Health Impact Assessment: The SVMPO is working with a consulting firm PLANeT to conduct a Health Impact Assessment to determine the health impacts of walking and bicycling connectivity in Sierra Vista. Mr. Coxworth went to HIA training the week before. Mr. Blier asked if they can used to look at cross walks in the community.

Vice-chair Flissar gave an update concerning the N. Garden Ave. Project.

Member Hoffman asked if the plan is to locally fund improvements on N. Garden Ave. Vice-Chair Flissar explained that local funds will be used.

Chair Riggs added that Cochise County Board of Supervisors will endorse CDBG projects to fund projects street lights and sidewalks in Fry Town Site.

Member Hoffman reminded the TAC that the TIGER Grant application is out. There are a number of webinars about the Grant.

PRESENTATION / DISCUSSION / POSSIBLE ACTION

6. POSSIBLE ACTION: LONG RANGE TRANSPORTATION PLAN – FINAL DRAFT

Dan Coxworth

Summary: The TAC has reviewed the LRTP over the past 18 months. The Final Draft is ready for final review and recommendation to the Board of Direction. Link to the Final Draft LRTP:

<http://www.svmppo.org/rtp2040/>

Mr. Coxworth explained that the TAC has reviewed all elements and chapters of the LRTP over the last 18-months. Karen Lamberton provided to Mr. Coxworth a written copy of the Plan with her suggestions/corrections.

Vice-Chair Flissar asked about the public input process. Mr. Coxworth explained there was an Open House in January. Most comments received at the Open House were general in nature. Comments include request to clarify elements of the Plan.

Mr. Coxworth further explained that the only major concern/comments by the public concerned an east-west connector.

Ms. Gerrodette asked to include the outcome of the Buffalo Soldier Trail, Design Concept Report. Mr. Coxworth will update the Plan before review by the Board.

Member McLachlan asked about the Level of Service (LOS) of Roads and if they apply to 2015 or the 2003 Small Area Transportation Study. Mr. Coxworth explained that the LOS is based on traffic modeling of 2010 Census numbers. The current plan is based on the traffic model developed by ADOT with 2010 numbers and projects to future growth in the region. Mr. Coxworth will review the Road Chapter to ensure that it is clear the Plan is based on the new model from 2010 and not the 2003 study. The acceptable LOS for an ADOT road is D or above and C or above for the City of Sierra Vista.

Member McLachlan asked about the graphic concerning Fry Blvd. because it show medians, and the current planning project for Fry is not considering medians. Mr. Coxworth explained he will replace the graphic.

Member McLachlan asked about the cost outlined in the Plan of constructing a multi-use path. Vice-Chair explained that she would verify the numbers.

Karen Lamberton asked if there would be a separate document summarizing the Plan. Mr. Coxworth explained that the Plan was written to be straight forward and didn't believe a summary would be necessary.

Chair Riggs asked for a motion to recommend approval of the LRTP to the Board for Approval. Member McLachlan made a motion to recommend approval of the LRTP with amendments. Member Flissar seconded. Motion passed, 4-0.

7. POSSIBLE ACTION/DISCUSSION: SVMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (Attached)

Dan Coxworth

Summary: Draft SVMPO TIP for review.

Mr. Coxworth explained that the SVMPO is required to develop a TIP. Vice-Chair Flissar asked for a clarification about the Fiscal Year and if it was Federal or State. A discussion ensued about authorizing funds and expending down those funds.

Based on discussion with ADOT, the City will push the Buffalo Soldier Trail resurfacing project design to fiscal year 2017 and construction to fiscal year 18.

No motion was made

8. DISCUSSION: FISCAL YEAR 2017 WORK PROGRAM & BUDGET

Dan Coxworth

Summary: Call for planning projects from TAC members to be included in the FY17 Work Program & Budget.

Mr. Coxworth explained he is in the process of developing next year's Work Program & Budget and would like to know if the City or County has any planning projects that should be included. Approximate \$190K is available for a planning project.

Vice-Chair Flissar mentioned doing a safe routes to school plan. Mr. Coxworth explained it could be done in-house.

Cochise County asked if the SVMPO could fund a corridor study for Moson Road from Hwy. 90 to Hwy 92. Vice-Chair Flissar asked what the deliverable would be. Chair Riggs explained it would be right-of-way assessment, cross sections, cost, drainage, etc. The study would provide a corridor for right-of-way for the portion of Moson road that would extend to Hwy 92.

Mr. Coxworth asked what the cost would be. Chair Riggs explained the county may have the required match.

The Moson Road corridor study will be placed in the budget.

Karen Lamberton mentioned Census 2020 data needs.

No motion was made

9. FUTURE AGENDA ITEMS

TAC

Future agenda items include TAC Chair and Vice-Chair Elections, Transportation Improvement Program (TIP), and Work Program & Budget.

10. UPCOMING SCHEDULED MEETINGS

The SVMPO Board Meeting is scheduled to meet March 17, 3:30 p.m., at City Hall.

11. ADJOURNMENT OF REGULAR MEETING

Member Flissar made a motion to adjourn the meeting. Chair Riggs adjourned the meeting at 3:04.

Chair Karen Riggs

SVMPO Technical Advisory Committee

Minutes prepared by:



Dan Coxworth, Administrator

Sierra Vista MPO