



# REGULAR MEETING AGENDA

Sierra Vista Metropolitan Planning Organization

**Regular Meeting**

Thursday, March 17, 2016

3:30 PM

Web: [www.SVMPO.org](http://www.SVMPO.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

## SVMPO Board of Directors

(One or more members may participate via teleconference)

Chair

Rick Mueller, Mayor, City of Sierra Vista

Vice-Chair

Richard Searle, Supervisor, Cochise County

Designated Alternate: Pat Call, Supervisor, Cochise County

Member

Bob Blanchard, Mayor Pro Tem, City of Sierra Vista

Member

Hank Huisking, Councilmember, City of Sierra Vista

Member

Rod Lane, Arizona Department of Transportation

SVMPO Administrator

Dan Coxworth, AICP

Please let the Chair know before the meeting begins if you wish to speak about an item that is **ON** the agenda.

1. **CALL TO ORDER AND ROLL CALL**

2. **ACCEPTANCE OF THE AGENDA**

3. **CALL TO THE PUBLIC**

Although not required, please let the Chair know before the meeting begins if you wish to speak during the Call to the Public about anything that is **NOT** on the agenda.

4. **APPROVAL OF MEETING MINUTES**

SVMPO Regular Meeting of November 18, 2015 (Attached)

5. **ANNOUNCEMENTS AND UPDATES**

Announcements and/or updates may be provided by Board Members, SVMPO Administrator or other invitees.

**PRESENTATION / DISCUSSION / POSSIBLE ACTION**

**6. DISCUSSION / POSSIBLE ACTION: Election of Chair, SVMPO Board of Directors Board**

*SUMMARY: Per SVMPO By-Laws, election of officers will occur at the first meeting of the calendar year.*

**7. DISCUSSION / POSSIBLE ACTION: Election of Vice-Chair, SVMPO Board of Directors Board**

*SUMMARY: Per SVMPO By-Laws, election of officers will occur at the first meeting of the calendar year.*

**8. DISCUSSION / POSSIBLE ACTION: SVMPO Long Range Transportation Plan Dan Coxworth**

*SUMMARY: Final Draft of the Sierra Vista MPO Regional Transportation Plan (RTP). The RTP is available for review here: <http://www.svmppo.org/rtp2040/>*

**9. DISCUSSION: Fiscal Year 2017 Work Program & Budget Dan Coxworth**

*SUMMARY: Initial discussion of the FY17 SVMPO Work Program.*

*Schedule:*

- Call for Projects from Technical Advisory Committee (TAC) – March 3, 2016
- Board discussion – March 17
- TAC review and recommendation to the Board – April 14
- 30-day public review
- Board review/approval – May 19

**10. DISCUSSION: Future Agenda Items SVMPO Board**

**11. UPCOMING SCHEDULED MEETINGS**

- SVMPO TAC: April 14, 3:00 p.m., Public Works
- SVMPO Board: May 19, 3:30 p.m., City Hall

**12. ADJOURNMENT**

**For special needs and accommodations, please contact Daniel Coxworth prior to the meeting or activity. Mr. Coxworth can be reached at 520-439-2178 or email [Dan.Coxworth@SierraVistaAZ.GOV](mailto:Dan.Coxworth@SierraVistaAZ.GOV) or through Arizona Relay Service at 1-800-367-8939, or by dialing 7-1-1.**



# REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization

**Regular Meeting**

Wednesday, November 18, 2015, 3:30 PM

Web: [www.SVMPO.org](http://www.SVMPO.org)

Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)

City of Sierra Vista

City Hall

City Manager's Conference Room

1011 North Coronado Drive

Sierra Vista, AZ 85635

## SVMPO Board of Directors Present:

Chair	Rick Mueller, Mayor, City of Sierra Vista
Vice Chair	Richard Searle, Supervisor, Cochise County
Member	Bob Blanchard, Mayor Pro Tem, City of Sierra Vista
Member	Rod Lane, Arizona Department of Transportation

SVMPO Administrator	Dan Coxworth, AICP
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## Absent:

Member	Hank Huisling, Councilmember, City of Sierra Vista
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## Also Present:

Helen Lee	City of Sierra Vista
Derek Jordan	Sierra Vista Herald

### 1. CALL TO ORDER AND ROLL CALL

Chair Mueller called the meeting to order at 3:31 p.m. SVMPO Administrator Coxworth conducted the roll call.

### 2. ACCEPTANCE OF THE AGENDA

*Chair Mueller asked for a motion to accept the agenda of the November 18, 2015 Regular Meeting of the Sierra Vista Metropolitan Planning Organization Board of Directors as written. Member Blanchard so moved and Member Lane seconded. The motion passed unanimously, 4/0.*

### 3. CALL TO THE PUBLIC

No comments were made by the public.

### 4. APPROVAL OF MEETING MINUTES - SVMPO Regular Meeting of September 23, 2015 (Attached)

*Chair Mueller asked for a motion to accept the SVMPO Regular Meeting Minutes of September 23, 2015, as written. Vice Chair Searle so moved and Member Blanchard seconded. The motion passed unanimously, 4/0.*

## 5. ANNOUNCEMENTS AND UPDATES

- Mr. Coxworth announced the Joint Planning Advisory Council Partnership Meeting on Friday, January 8, 2016. He explained that MPO planning directors meet periodically to discuss funding for transportation, including the raising of gas taxes which has recently gained support across organizations.
- Member Lane updated the Board on two projects still on track in the work program. The Foothills Safety Project is slated for the 2017 Fiscal Year and the Highway 92 Pavement Improvement Project from Highway 90 to Kachina Trail is slated for the 2018 Fiscal Year. ADOT is looking into completing both projects at the same time which would push both projects into the 2018 Fiscal Year. At the request of the Chair, Member Lane will also have ADOT look into expanding the pavement project north to Campus or Industry Drive.

## PRESENTATION / DISCUSSION / ACTION

### 6. DISCUSSION / ACTION: Amended SVMPO By-Laws (Attached) - Dan Coxworth

*SUMMARY: At the last Board of Directors meeting on September 23, the Board placed the amended by-laws in a 30-day public review period. Since that meeting the MPO has received comments from one member of the public.*

*The amendment includes minor changes located on pages 5 and 6. The changes affect voting membership to the SVMPO Technical Advisory Committee (TAC). Currently, TAC membership is determined by staff position title from member jurisdictions. The amendment will allow for the appointment of qualified City and County staff members to the TAC by respective City and County management.*

*Chair Mueller asked for a motion to approve the Amended SVMPO By-Laws as written. Vice Chair Searle so moved and Member Blanchard seconded. The motion passed unanimously, 4/0.*

### 7. DISCUSSION: 2016 SVMPO Board Meeting Schedule (Attached) - Dan Coxworth

*SUMMARY: In 2015 the Board of Directors met 6 times (including this meeting) almost every other month. The attached meeting schedule proposes scheduling meetings the third Thursday, every other month starting in January, 2016, with the possibility of the addition of special meetings should a need arise. Meeting will be cancelled if there is no business to be done that month. No objections were heard by the Board regarding the tentative schedule and were advised to contact Mr. Coxworth should any conflicts arise.*

### 8. DISCUSSION: Future Agenda Items - SVMPO Board

- Identification of potential projects for allocation of safety program funds
  - Crosswalks on Fry Boulevard
  - Multi-use paths

### 9. UPCOMING SCHEDULED MEETINGS

- SVMPO Board: January 21, 3:30 p.m., City Hall
- SVMPO TAC: December 3, 1:30 p.m., Public Works
  - Last Chapter of Long Range Transportation Plan
  - Sidewalk Inventory Plan

**10. ADJOURNMENT**

Chair Mueller adjourned the meeting at 3:58 p.m.

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*Chair Frederick W. Mueller*

*Minutes prepared by:*

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*Helen Lee, Administrative Secretary  
City of Sierra Vista*