



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee (TAC)
Regular Meeting
Wednesday, February 25, 2015
11:00 AM

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

Web: www.SVMPO.org
Email: SVMPO@SierraVistaAZ.gov

Present:

SVMPO TAC MEMBERS:

Member	Scott Dooley, Public Works Director, City of Sierra Vista
Member	Don Brush, Director Community Development, City of Sierra Vista
Member	Mark Hoffman, Arizona Department of Transportation
Designated Alternate	Karen Lamberton, Transportation Planner, Cochise County

STAFF:

SVMPO Administrator	Dan Coxworth
Administrative Secretary	Helen Lee

Also Present:

Tricia Gerrodette, Citizen

Absent:

Chair	Karen Riggs, Highway & Floodplain Director, Cochise County
Vice Chair	Sharon Flissar, City Engineer, City of Sierra Vista

1. CALL TO ORDER AND ROLL CALL

Member Dooley called the February 25, 2015 Regular Meeting of the SVMPO to order at 11:18 a.m. MPO Administrator Coxworth conducted the roll call.

2. CALL TO THE PUBLIC

No comment was requested.

3. ACCEPTANCE OF THE AGENDA

Member Dooley asked for a motion to accept the agenda. Member Brush so moved and Member Hoffman seconded. The motion passed unanimously, 4/0.

4. ACCEPTANCE OF MEETING MINUTES (ATTACHED)
 TAC Regular Meeting of January 28, 2015

Member Dooley asked for a motion to accept the Regular Meeting Minutes of January 28, 2015 as written. Member Brush so moved and Member Hoffman seconded.

The following revision was suggested by Member Hoffman:

- *On Item #8, change the phrase from “tabled for FY18” to “distributed in FY18”.*

The motion passed unanimously, 4/ 0.

5. ANNOUNCEMENTS AND UPDATES

- Mr. Coxworth updated the TAC that he is continuing the process of developing the Long Range Transportation Plan and the Bicycle plan will be completed and made available next week for discussion at the next meeting.
- Member Lamberton announced that Cochise County’s Long Range Plan is being presented on March 24, 2015 at 1:30 p.m. at a BCS Work Session.

PRESENTATION / DISCUSSION / ACTION

6. DISCUSSION: CALL FOR PROJECTS – FY 2016 SVMPO TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
 TAC

Summary: The TAC will discuss surface transportation and transportation safety project ideas for FY 2016 TIP.

Available Surface Transportation (STP) and Highway Safety Improvement Program (HSIP) Funds for FY 2016:

	FY16	Apportionment	OA	Match	Project Total
STP		\$307,204.00	\$293,380.00	\$17,733.00	\$324,937.00
STP LOAN REPAY (FY14)		\$307,204.00	\$293,380.00	\$17,733.00	\$324,937.00
TOTAL		\$614,408.00	\$586,760.00	\$35,466.00	\$649,874.00
HSIP TOTAL		\$519,767.00	\$496,377.00	Varies	

Mr. Coxworth stated that the BST project is the highest priority with the City of Sierra Vista and proposed an environmental study as a possible candidate. Member Hoffman stated that STP money can be used on multi-use paths.

Mr. Coxworth suggested connecting existing paths as a possibility, but questioned it’s feasibility over repaving the road. Alternate Lamberton cautioned against using federal money on an EA (Environmental Assessment) which would federalize the road, increasing costs by having to build to federal standards. If not built to federal standards, the EA costs would have to be repaid.

In response to Member Dooley, Mr. Coxworth stated that he's looking for projects not only for this fiscal year, but for the next 5 years.

Member Dooley stated that the Public Works Department is the targeting Buffalo Soldier Trail between the Main and East Gates. It's a \$750,000 project not taking into account potentially another 30% for ADOT administrative costs. He forecasted another 5 years before construction for obtaining funding, right of way and easements. Mr. Coxworth asked for an estimate by City Engineers for the cost of repaving Buffalo Soldier Trail.

Member Hoffman confirmed that SVMPO will have its own TIP but will be included in the SEAGO until the Regional RTP is complete.

Mr. Coxworth explained the HSIP total from OA as part of the Regional Strategic Highway Safety Plan. HSIP will get \$1.3 million back in Fiscal Year 2017 and about half of Fiscal Year 2016 monies would go to the regional plan.

Mr. Coxworth suggested making formal action for recommendation at the next meeting.

**7. DISCUSSION: PROJECTS - PLANNING ASSISTANCE FOR RURAL AREAS (PARA)
TAC**

Summary: The PARA program is sponsored by ADOT and provides federal funds to assist counties and cities outside Transportation Management Area (TMA) planning boundaries with multimodal transportation planning needs. Although the SVMPO is not eligible to apply, the TAC will discuss ideas for projects that may be of regional significance to Sierra Vista and Cochise County.

Member Hoffman announced that the application to apply for PARA grants is now available through ADOT. There are two types of projects they are accepting application applications: Planning and Pre-Scoping. Planning projects are capped at \$250,000 and Pre-scoping is currently set at \$20,000.

In response to Member Brush, Member Hoffman confirmed that the North Garden Avenue Project would qualify for grant funding and that they are looking for 4-7 week projects as outlined in the pre-scoping application.

MPO Administrator announced that there will be a webinar next week. He stated that Karen Riggs suggested that the TAC discuss a possible joint PARA grant application with the County and the City for a regional multi-use path plan. Citing short-staff, Ms. Lamberton stated that she would have difficulty administering an application but would be able to draft a letter of support.

Member Brush proposed a complete streets study as possibility as outlined in the City's Vista 2030 Strategic Plan. Mr. Coxworth stated that another idea was a regional bicycle plan between the County and the City. Alternate Lamberton cited Charleston Road as an example of an area that would benefit from such a plan. Member Brush volunteered to help with the applications.

Member Hoffman clarified that ADOT would administer all the planning projects at 100% with no match requirement. He added that multi-use path signage (directional, etc.) could tie in with the bicycle plan.

8. DISCUSSION: PLANNING PROJECTS – FISCAL YEAR (FY) 16 SVMPO WORK PROGRAM & BUDGET
Dan Coxworth & TAC

Summary: The SVMPO is currently developing the FY 16 Work Program and Budget. The TAC will discuss potential planning projects in the SVMPO Planning Area.

Mr. Coxworth stated that they have about \$260,000 in planning funds for Fiscal Year 2016. He will be meeting with Federal Highways next week and will present the results of that meeting at the next TAC meeting so that the TAC may make formal recommendations. Some possible uses would be a Corridor Study Analysis for West Fry Boulevard / North Garden Ave (estimated cost: \$40,000.00), a State School Plan, a Charleston Road Corridor Study, and/or a origin/destination study on Mexican Shopping in the SVMPO area.

Alternate Lamberton suggested more forethought in training opportunities. Mr. Coxworth concurred and suggested several upcoming conferences.

Alternate Lamberton suggested having decade and mid-decade population counts, getting traffic counts done by a consultant and a public outreach program.

9. FUTURE AGENDA ITEMS
TAC

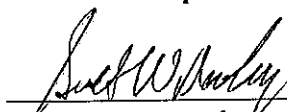
- *Call for Projects*
 - *N. Garden Avenue*
 - *Buffalo Soldier Trail (between the Main and East Gates)*
- *Work Program & Budget Update*

10. UPCOMING SCHEDULED MEETINGS

- SVMPO TAC Meeting – March 16, Time TBD
- SVMPO Board Meeting – March 18, 2015, 3:30 p.m., City Hall

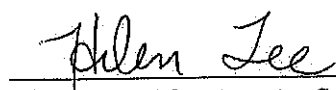
11. ADJOURNMENT OF REGULAR MEETING

Member Dooley moved to adjourn at 12:08 p.m. and Designated Alternate Lamberton seconded. The motion passed unanimously, 4/0.



Member Scott Dooley

Minutes prepared by:



Helen Lee, Administrative Secretary
City of Sierra Vista