



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES

Sierra Vista Metropolitan Planning Organization
Technical Advisory Committee (TAC)
Regular Meeting
Wednesday, January 28, 2015
11:00 AM

Public Works, Pete Castro Center
Main Conference Room
401 Giulio Cesare Avenue
Sierra Vista, AZ 85635

Web: www.SVMPO.org
Email: SVMPO@SierraVistaAZ.gov

SVMPO TAC MEMBERS Present:

(One or more members may participate via teleconference)

Chair	Scott Dooley, Public Works Director, City of Sierra Vista
Vice Chair	Don Brush, Director Community Development, City of Sierra Vista
Member	Sharon Flissar, City Engineer, City of Sierra Vista
Member	Karen Riggs, Public Works Director, Cochise County
Member	Mark Hoffman, Arizona Department of Transportation
SVMPO Administrator	Dan Coxworth

Also Present:

Jason Hafner, Arizona Department of Transportation

1. CALL TO ORDER AND ROLL CALL

Chair Dooley called the Regular Meeting of the Sierra Vista Metropolitan Planning Organization Technical Advisory Committee to order at 11:02 a.m. SVMPO Administrator Coxworth conducted the roll call.

Mr. Hafner appeared via teleconference when the meeting reconvened at 11:15 a.m.

2. CALL TO THE PUBLIC

No comment was requested.

3. ACCEPTANCE OF THE AGENDA

Chair Dooley asked for a motion to approve the agenda. Ms. Flissar so moved and Vice Chair Brush seconded; the motion passed unanimously, 5/0.

4. ACCEPTANCE OF MEETING MINUTES (ATTACHED)

TAC Regular Meeting of December 17, 2014

Chair Dooley asked for a motion to accept the Minutes of the December 17, 2014 Meeting as written. Vice Chair Brush so moved and Member Hoffman seconded. The motion passed unanimously, 5/0.

5. ANNOUNCEMENTS AND UPDATES

- Mr. Coxworth announced the request to reclassify Buffalo Soldier Trail between the main gate and the east from a major arterial to a minor arterial was granted.
- Member Hoffman announced that notice will be given in mid-February for potential PARA Grant projects. Projects that qualify include anything relating to surface transportation, such as bike paths or transit, and are capped at \$250,000 with no match requirement.

PRESENTATION / DISCUSSION / ACTION

6. ACTION: Elect TAC Chair
SVMPO TAC

Summary: Per the SVMPO Bylaws, the TAC shall elect a Chair at the first meeting of the calendar year.

Mr. Brush moved to elect Karen Riggs as the Chair of the Sierra Vista Metropolitan Planning Organization Technical Planning Committee for the 2015 calendar year; Ms. Flissar seconded. The motion passed, 5/0, and Ms. Riggs accepted.

7. ACTION: Elect TAC Vice-Chair
SVMPO TAC

Summary: Per the SVMPO Bylaws, the TAC shall elect a Vice-Chair at the first meeting of the calendar year.

Mr. Brush moved to elect Sharon Flissar as the Vice Chair of the Sierra Vista Metropolitan Planning Organization Technical Planning Committee for the 2015 calendar year; Chair-Elect Riggs seconded. The motion passed unanimously, 5/0, and Ms. Flissar accepted.

The TAC recessed at 11:08 a.m. and reconvened at 11:15 a.m.

8. PRESENTATION/DISCUSSION: ADOT, Local Public Agency (LPA) representative
Jason Hafner

Summary: Mr. Hafner discussed:

- *ADOT LPA Staff Changes*
- *Draft Project Schedules (being submitted with Initiation Letters)*
- *TA Program – due to statewide budget constraints, many projects are being distributed for Fiscal Year 2018*
- *Local HSIP Call for Projects*

In response to Chair Dooley, Member Hoffman explained that out of \$35 million in projects submitted for The TA program, there's only \$7.5 million budgeted this year, so projects are being moved to fiscal year 2018.

In response to Mr. Coxworth, Mr. Hafner clarified that the HSIP Call for Projects will still allow 90 days for submission although they're a month behind in their schedule getting it out.

8. FUTURE AGENDA ITEMS
TAC

- *PARA Grant Application Ideas*
- *HSIP Project Recommendations*

9. UPCOMING SCHEDULED MEETINGS

- SVMPO TAC Meeting – February 25, 2015,
- SVMPO Board Meeting – January 29, 2015, 1:30 p.m., City Hall

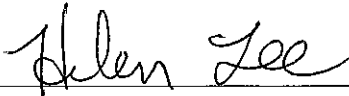
10. ADJOURNMENT OF REGULAR MEETING

Chair Dooley asked for a motion to adjourn at 11:45 a.m. Vice Chair-Elect Flissar so moved and Chair-Elect Riggs seconded. The motion passed unanimously, 5/0.



Chair Scott Dooley

Minutes prepared by:



Helen Lee, Administrative Secretary
City of Sierra Vista